

FONDS A42

MILLET & DISTRICT HISTORICAL SOCIETY

AN INVENTORY OF THE ARCHIVAL COLLECTION HELD BY THE
MILLET & DISTRICT HISTORICAL SOCIETY

PREPARED BY

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Provenance: The Millet and District Historical Society
Title: Millet and District Historical Society fonds
Dates: 1976-2017
Physical desc.: 7.32 m. of textual records. -- 19 audio tapes -- 3550 photographs. -- 4 VHS tapes. -- 36 CD-ROM. -- 57 DVD.

Bio/Admin History: In November 1976 several citizens of Millet gathered for the purpose of publishing a history of their community. They formed the Millet and District Historical Society and elected Helen Frost Moonen as their President. They incorporated under the Alberta Societies Act the following year and adopted three objectives; to gather and publish community history, to preserve artefacts of the pioneers, eventually with the intension of creating a museum, and to organize social events for pioneers in the community. Assisted by the Senior Citizen's Association the society published articles in the local newspaper, "the Tellim News", collected stories, sought grants and undertook other fund raising activities such as raffles and socials. They leased space from the Library / Legion (housed in the same building) and continued to gather information for the history from school reunion participants and general community members. The book, entitled "The Tales and Trails of Millet: 1895-1967" was launched to celebrate the 75th anniversary of the village of Millet in December 1978. It included 1100 family stories, 13 school districts and over 1000 photographs. The two-volume work won third prize from the Alberta Culture Regional History Award.

The Society began to plan for a museum and seniors housing complex in 1979, purchased property in 1980, and began construction in 1982. The John A. Smith Seniors Complex, a 12-apartment residence (also known as the Manor) was opened in November 1983, however the museum did not form part of the complex. Grants were received for the creation of an "exhibit room" over the next few years and discussions held with the Town of Millet (incorporated in 1983) to join with them in the planned new Administration building. In 1985 the Millet Museum Foundation was formed to coordinate the collection of artefacts and donations and administer the volunteers' efforts for the new museum. Ground for the new administration building was broken in May 1985. The Historical Society had already raised over a quarter of the \$230,000 cost. Further grants allowed the purchase of furnishings. The Society became a registered Charity and undertook to provide historical displays for the local schools. The new museum was opened in January 1986 within the Town's Administration building and a couple of years later the Chamber of Commerce also shared the space with a Tourist Information Centre in front of the museum store. The museum acquired shelving and produced programming around four special exhibits mounted between the spring and fall seasons.

The following year marked the tenth anniversary of the society and saw their work of fundraising and exhibit development continue. A curator-manager position was created and the first staff person, Sharon Vant, hired. Helen Moonen received the first honorary life membership in the Society. The suggestion of adding to the building was raised in 1988 but did not come to fruition for another 7 years. In the meantime the Historical Society members continued to mount exhibits throughout the year (6-9 on average), develop permanent displays, fundraise; including 2-3 bingos a month, and took part in a variety of community projects including “adopting” flower beds, creating floats for parades, hosting volunteer appreciation banquets and maintaining their involvement with the operations of the seniors’ housing complex, even though it’s management was privatized and generally centralized in Wetaskiwin by 1995. A “Friends of the Museum” group was established in 1989 and the Video Club began a project to videotape the reminiscences of pioneers and other seniors in the community. The society undertook to produce a map and brochure of Millet for the Tourist Information Centre and took responsibility for the RV park when asked by the local Lions Service Club. The early 1990s saw the Society developing a level of professionalism by offering workshops and training for their staff and volunteers through the Alberta Museums Association. The highest number of visitors to the museum (2197) was recorded in 1990 prompting the Saturday opening of the facility. Special exhibits for the 90th anniversary of Millet occurred in 1993.

Besides the Curator-Manager, two other staff were hired and temporary summer help. A second life member of the society was named (Jerry Scott) and Jean Scott got a fledgling archives program underway. Subsequent training and assistance from the Archives Society of Alberta allowed the Society to create a creditable archives program by 1998 when the archives acquisition mandate was set. The involvement of the Society with community projects continued in 1999 and through the turn of the century with a rebuilding of an historic rock garden – originally created by the Burns Creamery staff, a historic plaque program for historic buildings, and the development of a web presence for the Museum and Archives on the Canadian Heritage Information Network. The Legislature Library donated several copies of Millet newspapers and the archives purchased microfilms of the newspapers for research purposes. School tours continued to increase and new semi-permanent exhibits were planned. A written history of the Historical Society was completed in 2000.

Custodial History: The Historical Society donated their records to the Museum and Archives in 2003. A subsequent donation of material was added in 2005, 2009, 2010 and 2017. The 2003-2009 accessions were processed together. The 2010 accession was integrated into the established filing system. The 2017 accession was also integrated physically, however, some reordering was

done including removing materials related to other existing fonds (Millet Tourism and Communities in Bloom). *[N.B. future accessions should not be integrated – only intellectually in the finding aid – and consideration should be made for repatriating the displaced records of the Historical Society]*

- Scope/Content: The fonds consists of the legal and incorporation documents and other records of the Millet and District Historical Society, including correspondence and minutes of the society and its committee records, financial records (audited statements, casino, bingo and raffle fundraising accounts, budgets, grant applications and results), statistics, other organizations which they have sponsored - John A Smith Manor, Seniors Audio-Visual History Club, etc. and to which they belong. There are records of the Millet and District Museum and Exhibit room, including exhibits hosted, created, and travelling, as well as public programming offered and the Tourist Information Centre that they also operate out of their building. There is a photo and video collection that the museum has taken of both printed and digital materials.
- Title Source: Title based on the contents of the fonds.
- Language: The material is in English.
- Restrictions: Personnel files relating to employees' personal information is restricted.
- Finding aids: A file list is available at the repository.
- Accruals: Further accruals are expected.
- Record No.: A 42
- Related Fonds: For information on organizations the Millet and District Historical Society Partners with see:
A 64 Millet in Bloom fonds
A 70 Millet Tourism fonds
For historical documents collected by the Millet and District Historical Society see:
A 42.2 Millet and District Historical Society Veterans' Portraits Collection
A42.3 Millet and District Historical Society Historical Documents
- Repository: Millet and District Historical Society
- Topic: Cultural pluralism
Education
Family and personal life
Sports, recreation and leisure

A42 Millet and District Historical Society fonds – Box list

Box 1

Correspondence		HS 100.1
- Millet Chamber of Commerce	1990-2005	HS 100.1.1
- Wetaskiwin Chamber of Commerce	1989-1997	HS 100.1.2
- City of Wetaskiwin	1986-1989	HS 100.1.3
- County of Wetaskiwin No. 10	1988-1996	HS 100.1.4
- Millet & District Recreation and Agricultural Society	1982-1994	HS 100.1.5
- Wetaskiwin Museum	1990-1992	HS 100.1.6
- John A. Smith Manor	1990-2001	HS 100.1.7
- Seniors' Homes & Community Housing	1994-2008	HS 100.1.7.1
- John A. Smith Manor Correspondence	1979-1982	HS 100.1.7.2
- Tourist Information Centre (TIC)	1985-2001	HS 100.1.8
- Economic Development Committee Correspondence	1998	HS 100.1.9
- Volunteer Centre of Wetaskiwin	1998-1999	HS 100.1.11
- Communities in Bloom	1999-2000	HS 100.1.12
- Millet Community Playscape Project	2000-2001	HS 100.1.14
- Government of Alberta	1988-1998	HS 100.1.18
- Government of Alberta: Travel Alberta	1988-1994	HS 100.1.18.1
- Government of Alberta: Alberta Culture & Multiculturalism	1985-1992	HS 100.1.18.2
- Government of Canada: Stats Canada	1987-2009	HS 100.1.19.1
- Legion Millet Branch #229	1998, 2014-2016	HS 100.1.20
- Miscellaneous Correspondence	1980	HS 100.1.21

Box 2

Policy, Purpose and Constitution		HS 101
- Policy, Purpose and Constitution/Additional Clause	1977, 1986, 1991, 1995, 1997	HS 101
- Bylaws, original	1977, 1988	HS 101.1
- Bylaws, Volume 2	1979, 2005-2007	HS 101.1.1
- Lease	1984	HS 101.2
- Highway 2A twinning plan	2010	HS 101.2.2
- Policy - Museum Manual	n.d.	HS 101.3
- Policies – Service/Research Fees	n.d.	HS 101.3.1
- Policies – Strategic Plan	2002	HS 101.4

- Policies – Strategic Plan 2009	2004-2005, 2009	HS 101.4.1
- Millet & District Historical Society Insurance	n.d.	HS 101.5
- Claim	1997	HS 101.5.1
- Claim July 1997	1997	HS 101.5.2
- Claim July 2002	2002	HS 101.5.3
- Rider for Computer	1990-1995	HS 101.5.4
- 2005-2007 Info	2006-2007	HS 101.5.5
- Human Resource Policies	2005, 2010	HS 101.7
- Board Orientation	2010-2013	HS 101.9
- Records Management	n.d.	HS 101.10
- Certificate of Incorporation	1977, 1979	HS 102
- Societies Act Registration, annual return	1978-2010 (missing 1994-1996)	HS 102.1
- Societies Act Registration, annual return	2011-2016	HS 102.1.1
- Certificates	n.d.	HS 102.2
- Charities Registration	1984-1996	HS 102.2.1
- Charities Registration	1997-2003	HS 102.2.2
- Charities Registration	2004-2009	HS 102.2.3
- Registered Charity Return	2010-2017 (2014 missing)	HS 102.2.4
- Ab Licensing for Charities	2007	HS 102.5
- History – Millet Historical Society and Museum	n.d.	HS 103
- Clippings re. starting a museum	1959-1964	HS 103.1
- Clippings – Alberta’s 50 th Anniversary	1955	HS 103.2
- Helen Moonen’s Scrapbook – [includes historical society minutes 1976-1987]. – 33 photographs/postcards	1976-1987	HS 103.3
- Memorial Board	n.d.	HS 105
- Memorials	2004-2011	HS 105.1
- Membership	1986-1998	HS 107
- Membership – Board of Directors	1985-1998	HS 107.1
- Member’s Newsletter	1991	HS 107.2
- Board Documents	1997-2013	HS 107.3
- Annual Membership Lists	2004-2006	HS 107.4

Box 3

- Compiled Statistics – Volunteer Hours	2000-2010	HS 108.1.1
- Volunteer Awards Dinner	1992-2001	HS 108.1.2

- National Volunteer Week	1993-2000	HS 108.1.3
- International year of Volunteers	2001	HS 108.1.4
- Compiled Statistics – Museum Statistics	1989-2012	HS 108.2
- Compiled Statistics – Tourist Information Centre	1989-2012, 2015	HS 108.3
- Tourist Information Centre Guest Book	1993-2001	HS 108.3.1
- Guest Registry [book]	1985-1987	HS 108.4.1
- Guest Registry [book]	1987-1988	HS 108.4.2
- Guest Registry [book]	1988-1988	HS 108.4.3
- Guest Registry [book]	1988-1989	HS 108.4.4
- Guest Registry [book]	1989-1990	HS 108.4.5
- Guest Registry [book]	1990-1990	HS 108.4.6
- Guest Registry [book]	1990-1992	HS 108.4.7
- Guest Registry [book] – Special Event	1990, 1991, 1992	HS 108.4.8
- Guest Registry [book]	1992-1993	HS 108.4.9
- Guest Registry	1990-1991, 1993-1994	HS 108.4.10
- Guest Registry	1994-1998	HS 108.4.11
- Guest Registry	2003-2008	HS 108.4.12
- Guest Registry	2009-2010	HS 108.4.13

Box 4

Committees		HS 110
For Minutes from 1976-1985 see HS 103.3 Helen Moonen's Scrapbook		
- Millet & District Historical Society Minutes	1976-1984	HS 110.1
- Millet and District Historical Society Correspondence	1980-1999	HS 110.1.1
- Minutes/agenda (no January, March, July or August)	1986	HS 110.1.1.1986
- Minutes/agenda (no July, August or December)	1986	HS 110.1.1.1986
- Minutes/agenda (no July or December)	1987	HS 110.1.1.1987
- Minutes/agenda – executive	1987	HS 110.1.1.1987
- Minutes/agenda (no March, July or December)	1988	HS 110.1.1.1988
- Minutes/agenda – executive	1988	HS 110.1.1.1988
- Minutes/agenda	1989	HS 110.1.1.1989
- Minutes/agenda – executive	1989	HS 110.1.1.1989
- Minutes/agenda (no July, August or December)	1990	HS 110.1.1.1990
- Minutes/agenda – executive (no July, August or December)	1990	HS 110.1.1.1990
- Minutes/agenda (no April, July, August or	1991	HS 110.1.1.1991

December)		
- Minutes/agenda – executive	1991	HS 110.1.1.1991
- Minutes/agenda	1992	HS 110.1.1.1992
- Minutes/agenda – executive	1992	HS 110.1.1.1992
- Minutes/agenda	1993	HS 110.1.1.1993
- Minutes/agenda – executive	1993	HS 110.1.1.1993
- Minutes/agenda	1994	HS 110.1.1.1994
- Minutes/agenda – executive	1994	HS 110.1.1.1994
- Minutes/agenda – general meetings and building committee	1995	HS 110.1.1.1995
- Minutes/agenda – executive	1995	HS 110.1.1.1995

Box 5

- Minutes/agenda	1996	HS 110.1.1.1996
- Minutes/agenda – executive	1996	HS 110.1.1.1996
- Minutes/agenda	1997	HS 110.1.1.1997
- Minutes/agenda – executive	1997	HS 110.1.1.1997
- Minutes/agenda	1998	HS 110.1.1.1998

Box 6

- Minutes/agenda	1999	HS 110.1.1.1999
- Minutes/agenda	2000	HS 110.1.1.2000
- Minutes/agenda	2001	HS 110.1.1.2001
- Minutes/agenda	2002	HS 110.1.1.2002
- Minutes/agenda	2003	HS 110.1.1.2003

Box 7

- Minutes/agenda	2004	HS 110.1.1.2004
- Minutes/agenda	2005	HS 110.1.1.2005
- Minutes/agenda	2006	HS 110.1.1.2006
- Minutes/agenda	2007	HS 110.1.1.2007

Box 8

- Minutes/agenda	2008	HS 110.1.1.2008
- Minutes/agenda	2009	HS 110.1.1.2009
- Minutes/agenda (no July)	2010	HS 110.1.1.2010
- Minutes/agenda (no April)	2011	HS 110.1.1.2011

Box 9

- Minutes/agenda	2012	HS 110.1.1.2012
- Minutes/agenda (no July)	2013	HS 110.1.1.2013
- Minutes/agenda	2014	HS 110.1.1.2014
- Minutes/agenda	2015	HS 110.1.1.2015
- Minutes/agenda	2016	HS 110.1.1.2016

Box 10

Committees (continued)		HS 110
- Building Committee – Minutes/agenda	1989, 1995	HS 110.3
- Building Committee Correspondence – Town of Millet	1982-1988	HS 110.3.1
- Building Committee Correspondence – Town of Millet	1989-1997	HS 110.3.1
- Building Committee Correspondence – Legal	1990-2002	HS 110.3.2
- Building Committee – Correspondence with Contractors	1990-1993	HS 110.3.3
- Building Committee – Correspondence with Contractors (addition)	1994-1997	HS 110.3.3
- Building Committee: Correspondence: Contractors – bids etc.	n.d.	HS 110.3.3.1
- Building Committee – Plans for addition	1996	HS 110.3.4
- Committee Correspondence – Economic Development Committee	1988-1990	HS 110.4
- Committee Correspondence – Tourism Action Committee	1988-1990	HS 110.4.2
- Tourism Action Committee – Minutes	1988-1990	HS 110.4.2.1
- Collections/Accessions Committee – Minutes/Agenda	1990	HS 110.7.1
- Exhibit Programs Committee – Minutes/agenda & correspondence	1990	HS 110.8
- Archival Committee	1990	HS 110.9
- Personnel Committee	1990	HS 110.10
- Social Committee	1990	HS 110.11
- Bylaw Committee	1996-1997	HS 110.12
- Annual General Meeting/Annual Reports	1989-1992, 1994	HS 111.1
- Annual General Meeting/Annual Reports	1995-2000	HS 111.2
- Annual Report	2001-2008	HS 111.3
- Annual Report	2010-2012	HS 111.4
- Annual Report	2013-2014	HS 111.5
- Annual Report	2015	HS 111.6

- Millet Tourism – See Millet Tourism Fonds		HS 114
- Visual Arts Committee – See also oversize box 6	2002-2003	HS 115.1
- Visual Arts Committee – See also oversize box 6	2004-2006	HS 115.2
- Visual Arts – Guidelines & Research & Bylaws	[2003-2004]	HS 115.3

Box 11

Financial		HS 120
- Financial Correspondence	1995	HS 120
- Budget	1988-2001	HS 120.1
- Budget	2005-2008	HS 120.1.1
- Budget	2010-2012, 2015	HS 120.1.2
- Financial Statements/Audits	1978-1990	HS 120.2
- Financial Statements/Audits	1991-1998	HS 120.2
- Goods and Services Tax	n.d.	HS 120.5
- Donations	1990-1996	HS 120.7
- Donations	1998-2004	HS 120.7.1
- Donations	2004-2008	HS 120.7.2
- Donations	2008-2012	HS 120.7.3
- Donations	2012-2014	HS 120.7.4
- Donations	2014-2016	HS 120.7.5
- Accountants	1994-1999	HS 120.8
- Fundraising – Correspondence	1990	HS 121
- General Appeals (special projects: veterans exhibit, school programs, collections management)	n.d.	HS 121.1
- Publication of Tales and Trails of Millet – Correspondence	1978-1979	HS 121.2.1
- Tales and Trails Correspondence	1980-1990	HS 121.2.1.1
- Tales and Trails of Millet Copy – see also oversize boxes	HS 1993, 1996	
- Tales and Trails of Millet – Research Notes	n.d.	HS 121.2.1.4
- Tales and Trails of Millet – Maps – See also Oversize box 6	n.d.	HS 121.2.1.4.1
- Tales and Trails of Millet – Clippings	n.d.	HS 121.2.1.5
- Tales and Trails of Millet – Artwork by Ruby Brados	1979	HS 121.2.1.6
- Tales and Trails of Millet – Research Materials – Sparling	n.d.	HS 121.2.1.7
- Research Materials – Hillside	n.d.	HS 121.2.1.8

Box 12

- Tales and Trails of Millet – Receipts from Sales	n.d.	HS 121.2.1.9
- Tales and Trails of Millet – Submissions for book	n.d.	HS 121.2.1.31
- Tales and Trails of Millet – Submissions for book II	n.d.	HS 121.2.1.32
- Sparling School – Teachers	1912-1959	HS 121.2.1.33
- Sparling School – Map/Residents	n.d.	HS 121.2.1.34
- Sparling School – Residents A-I	n.d.	HS 121.2.1.35
- Sparling School – Residents J-Z	n.d.	HS 121.2.1.36
- Heritage Cookbook	n.d.	HS 121.2.2.
- Heritage Cookbook – Recipes	n.d.	HS 121.2.2.1
- Cash Book, Village of Millet – Oversize box 6	1910	HS 121.2.15
- Building Fund	1989-1995	HS 121.3
- See Oversize Box 3		HS 121.3.1-121.4.2
- Store Correspondence	1990-1999	HS 121.4
- Store Inventory	1994-2001	HS 121.4.1
- Store Inventory	2001-2008	HS 121.4.1.1
- Store Inventory	2010, 2015	HS 121.4.1.2
- Store Spoons/pins/buttons	[1990]	HS 121.4.2
- Store Magnets	[2007]	HS 121.4.2.1
- Bus Tour – Markerville	2001	HS 121.5.1
- Bus Tour – Red Deer	2001	HS 121.5.2
- Bus Tour – Alix/Donalda	2002	HS 121.5.3
- Bus Tour – St. Albert (cancelled)	2003	HS 121.5.4
- Lions Campground	1990-1991	HS 121.6
- Fundraising Dinner	1990-1992	HS 121.7
- From a Signpost in a Slough	2003	HS 121.8
- Millet days – includes 2 VHS tapes	2005-2007	HS 121.9
- Consignment	2003-2013	HS 121.10
- Club Fundraising	1990-1997	HS 121.11
- Arts and Crafts Guild Calendar	2002	HS 121.12
Financial – Gaming and Liquor Commission		HS 122
- Raffle – Building Fund	1989	HS 122.1.1
- Raffle – Exhibition Construction	1991	HS 122.1.2
- Raffle – Display Case	1992	HS 122.1.3
- Raffle – Travelling Exhibits	1994	HS 122.1.4
- Raffle – Fax/modem	1995	HS 122.1.5

- Raffle – Exhibit	1996	HS 122.1.6
- Raffle – Exhibit	1998	HS 122.1.7
- Raffle – Museum Signage Machine	1999	HS 122.1.8
- Raffle - ??	2000	HS 122.1.9
- Raffle – Exhibit	2001	HS 122.1.10
- Raffle – Operations	2002	HS 122.1.11
- Raffle – [Display]	2003-2008	HS 122.1.12
- Raffle – Operations	2009	HS 122.1.13
- Raffle – Operations	2010	HS 122.1.14
- Raffle – Flooring Upgrades	2011	HS 122.1.15

Box 13

Financial – Gaming and Liquor Commission Continued		HS 122
- Raffle – Display	2012	HS 122.1.16
- Raffle – Programs	2013	HS 122.1.17
- Raffle – Display	2014	HS 122.1.18
- Raffle – Operations	2015	HS 122.1.19
- Bingo – Commission & Peace Hills Community Bingo Association	1990-1998	HS 122.2.1
- Bingo – Commission & Peace Hills Community Bingo Association	2000-2002	HS 122.2.1
- Bingo – Licenses & Reports	1990-2001	HS 122.2.2
- Bingo – Licenses & Reports	2001-2003	HS 122.2.2
- Bingo – Licenses & Reports	2003-2005	HS 122.2.2
- Bingo – Licenses & Reports	2005-2007	HS 122.2.2
- Bingo – Licenses & Reports	2007-2009	HS 122.2.2
- Bingo – Licenses & Reports	2009-2010	HS 122.2.2
- Bingo – Licenses & Reports	2011-2015	HS 122.2.2
- Bingo – Licenses & Reports	2014	HS 122.2.2
- Bingo – Licenses & Reports	2009-2016	HS 122.2.2
- Bingo Peer Review	n.d.	HS 122.2.3
- Bingo Association Minutes	2006-2012	HS 122.2.4
- Bingo Association Minutes	2003-2005	HS 122.2.4
- Casino	1999-2001	HS 122.3.1
- Casino	2001	HS 122.3.2
- Casino	2003	HS 122.3.3
- Casino	2005	HS 122.3.4
- Casino	2007	HS 122.3.5

- Casino	2010	HS 122.3.6
- Casino – Review	2010	HS 122.3.8
- Casino	2015	HS 122.3.9

Box 13.1

Tourism Information Centre		HS 125
- AVIP Conference	2015	HS 125.1
- AVIP Training May 2-4	2014-2016	HS 125.2
- AVIP Conference	2008	HS 125.3
- AVIP Conference	2004-2006	HS 125.4
- AVIP Conference	2002-2003	HS 125.5
- AVIP Spring Training/Regional Training	2003-2008	HS 125.6
- AVIP	2014	HS 125.7
- AVIP Advisory Committee	2002-2004	HS 125.8
- AVIP Minutes	2008-2009	HS 125.9
- AVIP	2010	HS 125.10

Box 13.2

- AVIP	2014	HS 125.11
- AVIP Training Manual	2012	HS 125.12
- AVIP Incentive Staff	2011-2013	HS 125.13
- Visitor Reviews	2013	HS 125.14
- AVIP	2015	HS 125.15
- AVIP Ammy Awards	2011	HS 125.16
- AVIP Ammy Award	2013	HS 125.17
- AVIP Conference 2012 – Medicine Hat	2012	HS 125.18
- AVIP Conference/Advisory Mtg	2010-2013	HS 125.19
- AVIP Conference	2014	HS 125.20

Box 13.3

- Advertising Edmonton Regional Tourism Group	2011	HS 125.21
- Visitor Information Centre	2012	HS 125.22
- Brochures	2011	HS 125.23
- Business Directory Organizations Updated	2016	HS 125.24
- FOIP Businesses	2016	HS 125.25
- Brochures Displayed – Correspondence	2008	HS 125.26
- VIC Info Requests	2007-2009	HS 125.27
- Millet Attractions & Business Directory	2007-2008	HS 125.28
- Edmonton's Countryside	2010-2011	HS 125.29

- Consortium Funding Millet Tourism	2012	HS 125.30
- Millet Brochures/Maps Tourism	2014	HS 125.31
- Alberta Attractions [Marketing Council] Minutes	2004	HS 125.32
- Trade Show Photos	2008	HS 125.33
- ERTG Minutes	2007	HS 125.34
- ERTG Minutes – Visit Edmonton’s Countryside	2008	HS 125.35

Box 13.4

- ACTDR Grant, Brochure, Campaign. – 1 DVD-R	2006-2008	HS 125.36
- Town Map	2007-2008	HS 125.37
- AVIP Accreditation	2006-2008	HS 125.38
- AVIP Incentive Staff	2005-2008	HS 125.39
- Tourist Information Centre Correspondence	2004	HS 125.40
- VIC Correspondence (AVIP)	2000-2006, 2008	HS 125.41
- AVIP Advisory	2004-2008	HS 125.42
- Country Market – Millet Tourism Events	2007-2008	HS 125.43
- Alberta Tourism Film Project. – 1 VHS Tape [26:40 minutes]	n.d.	HS 125.44
- Correspondence – Tourist Information Centre	1986-1989	HS 125.45
- Correspondence – Tourist Information Centre	1990-1993	HS 125.46
- Map	2015	HS 125.47
- Tourism 2007 FAM Tour Photos – 6 Photos	2007	HS 125.48

Box 14

Millet and District Historical Society Museum – Exhibits		HS 160
- Loan Agreements for Artifacts	n.d.	HS 160
- Loan Forms	n.d.	HS 160
- Certificates of Gift	n.d.	HS 160.1
- Preparation and Planning	n.d.	HS 160.1.2
- Exhibit Plans file	[1988-2006]	HS 160.1.2.1
- Official Town Opening	1985	HS 160.2.1
- Birds of Alberta	1986	HS 160.2.2
- Hokkaido Japanese Exhibit	1986	HS 160.2.3
- “Opening” Museum Display	1986	HS 160.2.4
- Writing with Light	1987	HS 160.2.5
- W. J. Oliver	1987	HS 160.2.6
- Arts and Crafts	1987	HS 160.2.8

- Memorial Day “Lest we forget: Millet’s Vet”	1987	HS 160.2.9
- Toys from Bygone Years	1986-1987	HS 160.2.10
- Christmas in Other Lands	1987	HS 160.2.11
- Steal and Steam	1988	HS 160.2.12
- Native Art	1988	HS 160.2.13
- Dresses Through the Decades	1988	HS 160.2.14
- Christmas Toys	1988	HS 160.2.15
- A few of my Favorite Things	1989	HS 160.2.16
- Stitchery	1989	HS 160.2.17
- Shirley Wark Paintings	1989	HS 160.2.18
- Miscellaneous	1989	HS 160.2.19
- Millet School Reunion	1990	HS 160.2.21
- Sacred Artifacts	1990	HS 160.2.22
- Lest We Forget	1990	HS 160.2.34
- Stitching Through the Ages	1991	HS 160.2.35
- Kaleidoscope of Colour	1991	HS 160.2.36
- Lest We Forget	1991	HS 160.2.37
- Christmas	1991	HS 160.2.38
- Collections	1992	HS 160.2.39
- General Store	1992	HS 160.2.40
- Spirit of Christmas	1992	HS 160.2.41
- Artists and Artisans Local ...	1993	HS 160.2.42
- Happy 90 th Millet	1993	HS 160.2.43
- In Remembrance	1993	HS 160.2.44
- Rodeo Roundup	1994	HS 160.2.45
- Rocks on Ice	1994	HS 160.2.46
- Snap Shooter	1995	HS 160.2.47
- Rock Exhibit	1996	HS 160.2.48
- Christmas	1996	HS 160.2.49
- Women’s Institute	1997	HS 160.2.51
- Murder in a Minor Key	1998	HS 160.2.53
- International Year of the Older Person	1999	HS 160.2.55
- Elevators; Finding our way home	2000	HS 160.2.56
- Homegrown Artists	2000	HS 160.2.57
- Millet Lions	1999	HS 160.2.58
- Customs and Costumes of the Church	2000	HS 160.2.59
- Customs and Costumes of the Church	2000	HS 160.2.59.1

Research notes		
- Display Cases	2004	HS 160.2.60
- 100 th Birthday Celebration	2003	HS 160.2.61
100 th Birthday Celebration Heritage Awareness Award – 1 CD-ROM	2005	HS 160.2.61.1

Box 15

Millet and District Historical Society Museum – Exhibits		HS 160
- Millet School Presentation	2005	HS 160.2.62
- Teddy Bear Picnic, Volume 1	2006-2007	HS 160.2.63
- Teddy Bear Picnic, Volume 2	2006-2007	HS 160.2.63
- Science Alberta Foundation	2005	HS 160.2.64
- Historic Building. – Art Display Griffiths Scott	2005	HS 160.2.65
- Salute to Farmer	2007	HS 160.2.66
- MDHS 30 th Anniversary – 1 DVD	2007	HS 160.2.67
- What Santa Brought – Christmas	2007	HS 160.2.68
- Glad Rags on Parade	2008	HS 160.2.69
- Millet's Creative Hands	2009	HS 160.2.70
- Girl Guides of Canada	2010	HS 160.2.71
- 25 th Anniversary Exhibit – 1 DVD	2010	HS 160.2.72
- 25 th Anniversary Exhibit Research	2010	HS 160.2.72.1
- Canadian Pacific 1885-2010	2010	HS 160.2.74
- Local Businesses Display	2011	HS 160.2.75
- Anti Bullying Day	2011	HS 160.2.78
- Hindenburg Postcard Loan	2011	HS 160.2.79
- Chinese Restaurant Exhibit	2012	HS 160.2.80
- Making Their Mark	2014	HS 160.2.82
- Military Exhibit	2013	HS 160.2.86
- Canadian Museum of Nature	2015	HS 160.2.87
- CGIT 100 th Anniversary [Canadian Girls in Training]	2015	HS 160.2.87.2
- St. Norbert's Catholic Church	2015	HS 160.2.87.3
- Millet United Church	2015	HS 160.2.87.4
- Millennium Exhibit Guest Book	2000	HS 160.2.88
Millet and District Historical Society Museum – Exhibits – Long Term Exhibits		HS 160.3
- Veteran Wall	1989-2001	HS 160.3.1
- Loan Forms	n.d.	HS 160.3.1.1

- Contact Information	n.d.	HS 160.3.1.2
- Contact Information	n.d.	HS 160.3.1.3
- Individual Information Sheets (A-K)	n.d.	HS 160.3.1.4
- Individual Information Sheets Revised	2005	HS 160.3.1.4.1
- Individual Information Sheets (L-Z)	n.d.	HS 160.3.1.5
- Individual Information Sheets Revised	2005	HS 160.3.1.5.1

Box 16

Millet and District Historical Society Museum – Exhibits – Long Term Exhibits		HS 160.3
- Veteran's Exhibit	1997	HS 160.3.1.6
- Veteran's Exhibit	1997	HS 160.3.1.7
- Veterans Public Programming – A. Greenslade	2005	HS 160.3.1.8
- Year of the Veteran	2005	HS 160.3.1.9
- Completed Veteran Newspaper Articles	2005	HS 160.3.1.9.1
- Military Service Recognition Book	2010-2012	HS 160.3.1.10
- Veteran Wall Addition	2012-2013	HS 160.3.1.11
- Burns Creamery Rock Garden	1999	HS 160.3.2.1
- Alberta Environmental Protection's Tree Planting Campaign	1999	HS 160.3.2.2
- House/School Display (Downstairs)	n.d.	HS 160.3.3
- West Wind Design/Research – 1 CD-ROM	n.d.	HS 160.3.3.1
- Village Display Research	2013	HS 160.3.3.2
- West Wind Design Contract	1999-2001	HS 160.3.4
- Opening	2001	HS 160.3.4.1
- Millet Walking Tour	n.d.	HS 160.3.5
- Plaques	n.d.	HS 160.3.5.1
- School Bell Walking Tour	n.d.	HS 160.3.5.1
- Fire Wagon	n.d.	HS 160.3.5.1
- Millet Walking Path	2009-2011	HS 160.3.5.2
- Lions Plaque	2005	HS 160.3.5.3
- United Church Plaque/Old Bank Contract	[2005]	HS 160.3.5.4
- Plaques	[2005-2016]	HS 160.3.5.5
- Signpost in a Slough	2000	HS 160.3.6
- Women of Aspenland	1999	HS 160.3.7
- Town of Millet Building Research	n.d.	HS 160.3.8
- Millet's Pioneer Women	2011	HS 160.3.10.2011

- Millet's Pioneer Women	2012	HS 160.3.10.2012
- Millet's Pioneer Women – Volume 1	2013	HS 160.3.10.2013
- Millet's Pioneer Women – Volume 2	2013	HS 160.3.10.2013

Box 17

Millet and District Historical Society Museum – Exhibits – Long Term Exhibits		HS 160.3
- Millet's Pioneer Women – Volume 1	2014	HS 160.3.10.2014
- Millet's Pioneer Women – Volume 2	2014	HS 160.3.10.2014
- Millet's Pioneer Women – Volume 1	2015	HS 160.3.10.2015
- Millet's Pioneer Women – Volume 2	2015	HS 160.3.10.2015
- Millet's Pioneer Women – Volume 1	2016	HS 160.3.10.2016
- Archives Society of Alberta Virtual Exhibit	1999-2002	HS 160.4.1
- Women in Aspenland – Heritage Canada Foundation/CARMN	n.d.	HS 160.4.2
- Virtual Exhibits – Millet Through a Hundred Years	n.d.	HS 160.4.3
- Rural School Exhibit – 2 CD-ROM– See Coal Lake School, Golden Glow School, Grandview School, Hillside School, Larch Tree School, Porto Bello School, Sparling School, Telford School, Wang School, West Liberty School, Weisental School, Scottsdale School fonds		HS 160.5
- Alberta Centennial Research Time Capsule	2005	HS 160.6
- Catholic Cemetery – 1 CD-rom	2010	HS 160.7.2
- Millet Cemetery Photos	[2013]	HS 160.7.3
- Heritage Tree Foundation – [2006 Nomination – Kemp/Cemetery]	2006	HS 160.8.1
Research Projects & Community Projects		HS 161
- St. Norbert's Catholic Church	[2000]	HS 161.1
- The Canadian Letters and Images Project	2000-2004	HS 161.2
- Royal Alberta Museum – Quilting & Weaving Project	2010-2011	HS 161.4
- Historic Buildings	[2012]	HS 161.5
- Heroes Memorial Drive Street Dedication	2013	HS 161.9
- Cemetery Veterans Fallen Heroes	n.d.	HS 161.11
- Seniors Luncheon Presentation – see also map cabinet drawer 5	2014	HS 161.12
- United Church Bell	2014	HS 161.13
- Millet Library 60 th	2014	HS 161.16
- D-Day Research – Lawrence Osborne	2014	HS 161.17

- Recreation Map	2016	HS 161.18
Millet Museum and Exhibit Room		HS 170
- Artifacts (other than photos)	n.d.	HS 170.2
- Artifacts – Condition/Conservation reports	n.d.	HS 170.2.1
- Artifacts – Requests for Artifacts [outgoing loans]	1987-2009	HS 170.2.3
- Artifacts – Collections Evaluations	1993-2004	HS 170.2.4
- Artifacts Evaluation	2003-2009	HS 170.2.4.1
- Artifact Evaluations	2001	HS 170.2.4.2
- Artifacts (other than photos) Information	n.d.	HS 170.2.5
- Archives – Oral History Transfer	2007	HS 170.3.2
- Archives – Oral History Tape Registry	n.d.	HS 170.3.2.1
- Archives – Oral History Transcripts [Jean Scott Interview – Succession Memories]	2007	HS 170.3.3.1
- Equipment Purchases	n.d.	HS 170.7
- Equipment – Computer	1996	HS 170.7.1
- Equipment – Storage Project	1987, 1996	HS 170.7.2

Box 18

Millet Museum and Exhibit Room		HS 170
- Equipment – Computer Information – Genera	n.d.	HS 1707.1.1 (previously HS 109)
- Equipment – Computer Services Ltd	1991-1996	HS 170.7.1.2 (previously HS 109.1)
- Equipment – Computer – Microserve (File Maker Pro)	1999	HS 170.7.1.3 (previously HS 109.1.1)
-Equipment – Computers – Digitization – Scanner Project	2002	HS 170.7.1.4 (previously 109.4)
- Equipment – Accessibility	n.d.	HS 170.7.3
- Equipment – Stairchair	1986-1987	HS 170.7.4
- Equipment – Stairchair – Inspections	1987-2001	HS 170.7.4.1
- Equipment – Stairchair – Inspections	2002-20012	HS 170.7.4.2
- Environmental Monitoring Equipment	n.d.	HS 170.7.5
- Mannequins	n.d.	HS 170.7.6
- Video Camera	n.d.	HS 170.7.7
- Emergency/Disaster Incident	1996	HS 170.9.1
- Conservation Assessments	1988-1997	HS 170.9.2
- Deaccession	2011	HS 170.11

- Museum Tours	n.d.	HS 171.1
- Museum Tours – Thank you letters	1992-2002	HS 171.1.1
- Museum Tours – Thank you letters	2000-2009	HS 171.1.2
- Thank you's and Student Class Surveys	n.d.	HS 171.1.3
- Scavenger Hunt	2010	HS 171.2
- Archive Requests – Research	1997-2001	HS 171.3.1
- Archives – Microfilm of Newspapers	n.d.	HS 171.3.2
- Museum Days	1990-1993	HS 172
- Information Requests (surveys, questionnaires)	n.d.	HS 173
- Lions Club – AB in the 20 th Century	2005-2007	HS 173.2
- Regional Tourism Opportunity Study	2007	HS 173.3
- BRAED	2007	HS 173.4
- Archival Material Requests – Publication Requests	2002-2010	HS 174.1
- Archival Transfers – A.P. Mitchell	1990-2005	HS 174.4
- Newsletter	n.d.	HS 175
Public Programming		HS 179
- Public Programming – General	n.d.	HS 179
- School Curriculum	n.d.	HS 179.1
- School Curriculum – Grade 1	n.d.	HS 179.1.1
- School Curriculum – Grade 1 Evaluations	n.d.	HS 179.1.1.1
- School Curriculum – Grade 2	n.d.	HS 179.1.2
- School Curriculum – Grade 2 Evaluations	n.d.	HS 179.1.2.1
- School Curriculum – Grade 3	n.d.	HS 179.1.3

Box 19

Public Programming		HS 179
- School Curriculum – Grade 3 Evaluations	n.d.	HS 179.1.3.1
- School Curriculum – Grade 4	n.d.	HS 179.1.4
- School Curriculum – Grade 4 Evaluations	n.d.	HS 179.1.4.1
- School Curriculum – Grade 5	n.d.	HS 179.1.5
- School Curriculum – Grade 5 Evaluations	n.d.	HS 179.1.5.1
- School Curriculum – Grade 6	n.d.	HS 179.1.6
- School Curriculum – Grade 6 Evaluations	n.d.	HS 179.1.6.1
- School Curriculum – Grade 6 Cover Page Contest	n.d.	HS 179.1.6.2
- School Curriculum – Grade 7	n.d.	HS 179.1.7
- School Curriculum – Grade 7 Evaluations	n.d.	HS 179.1.7.1

- School Curriculum – Grade 8	n.d.	HS 179.1.8
- School Curriculum – Grade 8 Evaluations	n.d.	HS 179.1.8.1
- School Curriculum – Grade 9	n.d.	HS 179.1.9
- School Curriculum – Grade 9 Evaluations	n.d.	HS 179.1.9.1
- Special: I Remember – Grades 1-6	n.d.	HS 179.2
- Special: I Remember – Grades 7-9	n.d.	HS 179.2.1
- Special: I Remember – Grade 7 Evaluations	n.d.	HS 179.2.1.1
- School Curriculum – Promotions	n.d.	HS 179.3
- Programming Films – Dreams of Glory – Vanishing Giants – 2 VHS Tapes	n.d.	HS 179.5
- Outdoor Programming	2003-2004	HS 179.6
Personnel – also see box 30		HS 180
- Workers' Compensation Board	n.d.	HS 180.11
- Contractors – Spectra Contracting – Public Programming	n.d.	HS 180.13
- Contractors – Conservators – C. Roy	1996	HS 180.13.2
- Employment Programs: Museum Internship	1986-1988	HS 181.1
- Employment Programs: PEP	1987-1989	HS 181.2
- Summer Career Placement	1995-2002	HS 181.3
- STEP	1987-2002	HS 181.4
- Senior Citizens Tourist Employment Program	1988	HS 181.5
- Skills Alberta	1992	HS 181.6
- AB Community Employment	n.d.	HS 181.7
- Volunteers – Leaders of Tomorrow Nomination	2001-2016	HS 181.8
- Young Canada Works	2001-2002	HS 181.10
- Awards – Community Service – AMA	2004	HS 181.11.1
- Awards – Nomination Chamber of Commerce	2005	HS 181.11.2
- Awards – Life Commitment Award – MDHS	2009	HS 181.11.3
- Awards – Life Commitment Award	2007	HS 181.11.4
- Awards – Volunteer Recognition	2009	HS 181.11.5
- Awards – Recognition – Dagmar Rais	n.d.	HS 181.11.6
- Awards – Stars of AB Volunteer Award	2010-2011	HS 181.11.7
- Awards – Community Awards	2011	HS 181.11.8
- Awards – Queen Elizabeth II Diamond Jubilee Medal	2012-2013	HS 181.11.9
- Awards – Direct Energy Alberta Weekly Newspaper Association Award	2013	HS 181.11.10
- Awards – 2014 Awards	2014	HS 181.11.11

- Awards – Alta Order of Excellence – Al Hegge	2015	HS 181.11.12
- Awards – AB Volunteer Awards Community	2015	HS 181.11.13
- Awards – Volunteer Awards	2013-2015	HS 181.11.14

Box 20

Personnel – also see box 30		HS 180
- Volunteer Dinner	2001-2008	HS 181.14.1
- Alberta Museums Association Museums Excellence	2007	HS 181.14.1.1
- Volunteer Dinner	2008-2009	HS 181.14.2
- Volunteer Dinner	2010-2011	HS 181.14.3
- Volunteer Dinner	2013	HS 181.14.4
- Volunteer Dinner	2015	HS 181.14.5
- MP Tea	2016	HS 181.17
- Volunteer Calendar	1986-1989	HS 182.1

Photograph Collection – see MDHS 42.1		HS 190
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Box 20 continued

Promotions/Advertising		HS 191
- Promotions/Advertising. – see also map cabinet drawer 3	1978-1994	HS 191
- Promotions/Advertising	1995-1998	HS 191
- Promotions	1999-2002	HS 191
- Advertising	2000-2005	HS 191
- Advertising & Town Newsletter	2005-2008	HS 191
- Advertising	2009	HS 191
- Promotional Advertising	2011-2012	HS 191
- Tellim News/Millet Media	1986-1997	HS 191.1
- Newspapers not pulled for each theme (mainly about exhibits)	1985-1995	HS 191.2
- MDHS Newspaper Articles	1984-2009	HS 191.2
- Brochures	1987-2012	HS 191.3
- Alberta Attractions	2004-2005	HS 191.4.2
- Legacy Ad/Article	2007-2008	HS 191.4.3
- Scandinavian Heritage Book	2005-2007	HS 191.4.5
- Wetaskiwin This Week – 13 DVD's	2006-2008	HS 191.4.6
- School Program Brochures	n.d.	HS 191.5
- Town Entrance Event Signs	1998-2012	HS 191.6

- TIC Directional Signs	1999	HS 191.7
- Wild Rose Country	2001	HS 191.8
- Annual Harvest Festival	1990-1996	HS 191.9
- Millet Harvest Fair	2010-2014	HS 191.9.1
- Millet Museum Website	2003-2011	HS 191.10
- Family Day	2005-2006	HS 191.13
- Open House – June & Christmas	2004, 2006	HS 191.14
- Signs	2007	HS 191.16
- Edmonton Historic Festival	2007-2008	HS 191.17
- Edmonton Historic Festival	2009-2011	HS 191.17.1
- Millet Doors Open	2012	HS 191.17.2
- Promotional Millet Events	2009-2010	HS 191.18

Box 21

Promotions/Advertising		HS 191
- Parade of Programs	2014-2015	HS 191.23
- Edmonton Regional Tourist Group	2011-2012	HS 192.1
- Edmonton Regional Tourism Group	2013	HS 192.1.1
- Edmonton Regional Tourist Group	2014	HS 192.1.2
- ERTG Recommended Experience Business Program	2012	HS 192.2
- Millet Museum Website Assessment	2012	HS 192.2.1
Town of Millet		HS 200
- Correspondence	1987-2001	HS 200
- Correspondence	2004-2008	HS 200
- Adopt a Park Project	n.d.	HS 200.4
- Newsletter	n.d.	HS 200.7
- Core Funding – TIC/Museum – Utilities Agreement	n.d.	HS 200.8
- Core Funding	2003-2008	HS 200.8
- Communications Group	2000-2001	HS 200.9
- Centennial Legacy Program	2004-2005	HS 200.10
- Millet's 100 th Birthday	2002-2003	HS 200.11
- Town Archives	n.d.	200.14
Workshops/Training		HS 210
- General	n.d.	HS 210
- Attended 1993 – Acquisition, Appraisal & Selection	1993	HS 210.2.1

- Attended 1986 –Mirror Displays	1986	HS 210.2.2
- Attended 1987 – Step into Summer Programming	1987	HS 210.2.4
- Attended 1991 – Volunteers	1991	HS 210.2.6
- Attended – Collections Management	n.d.	HS 210.2.7
- Attended 1998 – Going Digital	1998	HS 210.2.10
- Attended 1988 – Panel Display	1988	HS 210.2.11
- Attended 1985 – Museum Management	1985	HS 210.2.12
- Attended 1995 – Information Management	1995	HS 210.2.13
- Attended 2001 – Digitization	2001	HS 210.2.14
- ASA Conference Session	2003	HS 210.2.16
- Attended 2001 – Legally Speaking	2001	HS 210.2.17
- Attended 1986 – Model Contraction	1986	HS 210.2.18
- Attended – Evaluation – Output or Out Come	2000	HS 210.2.19
- Attended – Rules for Archival Description	1996	HS 210.2.20
- Attended – Basic Conservation Techniques	1995	HS 210.2.21
- Attended – Who’s Afraid of Cyberspace	1995	HS 210.2.22
- Attended – Introduction to Archives	[199?]	HS 210.2.23
- Attended – Vitalize 2000	2000	HS 210.2.24
- Museum Alberta Conference & Grant	2004	HS 210.2.26
- ASA 2006 Conference – 1 DVD Prairie Populism	2006	HS 210.2.27
- Rural Tourism Conference	2008	HS 210.2.29
- Growing Rural Tourism Conference	2006	HS 210.2.33
- AMA Conference	2008	HS 210.2.35
- Community Building in Real Life	2009	HS 210.2.39
- Recruiting and Rethinking Volunteers	2009	HS 210.2.40
- AB Cultural Policy – Future Cultural Facilities	2009	HS 210.2.42
- Vitalize	2010	HS 210.2.44
- Growing Rural Tourism Conference	2011	HS 210.2.45
Workshops/Training – In House		HS 210
- Board Development	1985	HS 210.3.1
- Board Development	1997	HS 210.3.2
- Collections Documentation	1997	HS 210.3.4
- Museum Management	1997	HS 210.3.5

Box 22

- Hat Mounts	1997	HS 210.3.6
- Exhibit Development	1999	HS 210.3.7

- Community Awareness	2001	HS 210.3.8
- Archives Awareness Workshop	2005	HS 210.3.13
- Volunteer Workshop – CARMN	2005	HS 210.3.14
- Canadian Museum's Association Conference – 12 slides	2002	HS 210.4
- Care and Handling of Photographs	1994	HS 210.4.1
- Intro to Museum Practice	1998	HS 210.4.2
- Introduction to Museum Practice	2000	HS 210.4.4
- Stories Collections Tell	2000	HS 210.4.5
- Using Technology to Enhance Efficiency	1994	HS 210.4.6

Box 23

Associations		HS 300
- Museum Excellence Program	2005-2007	HS 300.1.1.3

Box 24

Workshops/Training – In House		HS 210
- CARMN – Starting Anew	2005	HS 210.6.1
- CARMN	2005	HS 210.6.2
Associations		HS 300
- Associations – Correspondence	n.d.	HS 300
- AB Museums Association – Correspondence. – see also map cabinet drawer 3	1987-2000	HS 300.1
- AB Museums Association – Correspondence	[2004-2009]	HS 300.1
- Museums Achievement Program. – Correspondence	n.d.	HS 300.1.1.2.1
- Museum Achievement Program Required Documents	2000-2001	HS 300.1.1.2.2
- AMA Excellence Program	2005-2007	HS 300.1.1.3
- AMA Peer Exchange	2001	HS 300.1.1.4
- AMA – Rural Museums Initiative Consultation	2003	HS 300.1.2
- AMA – Survey	2001, 2003	HS 300.1.3
- AHRF – Heritage Awareness Award	2005	HS 300.1.4
- AMA – Website	2008	HS 300.1.8
- Battle River Tourist Association – Correspondence	1980-1996	HS 300.2
- Battle River Alliance for Economic Development	2004	HS 300.3.1
- Alberta Historical Resources Foundation [AHRF]	1983-1993	HS 300.5
- Canadian Council of Archives	1996-2000	HS 300.6

- Canadian Council of Archives	2000-2004	HS 300.6
- Archives Society of Alberta [ASA]	1993-2001	HS 300.7
- ASA – [Correspondence]	2002-2004	HS 300.7.1
- ASA – Review of ANA Database	2005	HS 300.7.2
- ASA Institutional Forum	2006	HS 300.7.3
- Archives Society of Alberta	2007	HS 300.7.4
- ASA Institutional Member Review	2008	HS 300.7.5
- ASA Historic Hi-Tech	2008	HS 300.7.6
- ASA – Correspondence	2010-2011	HS 300.7.7
- ASA Audio-Visual Review	2016	HS 300.7.10
- ASA Flood Advisory	2014-2015	HS 300.7.11
- ASA Calendars	2012-2015	HS 300.7.14
- Central AB Regional Museums Network [CARMN] – minutes	1997-2000	HS 300.8
- (CARMN) – minutes	2001-2002	HS 300.8
- CARMN Meetings	2003	HS 300.8
- CARMN Meetings	2004	HS 300.8
- CARMN Minutes	2005	HS 300.8
- Trails & Stopping Houses Project	2000-2004	HS 300.8.1
- CARMN – Projects	1995-2000	HS 300.8.1

Box 25

- AMA Excellence Program Application & Correspondence	n.d.	HS 300.1.1.3.1
- AMA Excellence Program – Administration – Required Documents A-J	2005-2007	HS 300.1.1.3.2
- Administration – Required Documents 1-9	2005-2007	HS 300.1.1.3.3
- Administration – Required Documents 10 & 11, Unit Supplements	2005-2007	HS 300.1.1.3.4
- Required Evidence & Backup. – 2 CD-Rom	2005-2007	HS 300.1.1.3.5
- Collections Policy Revisions	1990-2004	HS 300.1.1.3.6
- Administration – Meeting/Training	2003-2004	HS 300.1.1.3.7
- Final Report – Grant – Peer Review – Awards	2005-2007	HS 300.1.1.3.8

Box 26

Associations		HS 300
- AWAA – Alberta Women’s Archives Association	2004-2006	HS 300.9
- AWAA	2007	HS 300.9.1
- Canadian Museums Association [CMA]	2002-2004	HS 300.10

- CMA – Copywrite Workshop Bursary	2003	HS 300.10.1
- Microphiche Reader – Millet Public Library	2007	HS 300.17
- Millet Seniors	2011-2012	HS 300.20
- Museum Consultation – JEDI Tourism	2002	HS 301.2
Traveling Exhibits		HS 350
- Correspondence	1987-2000	HS 350
- AB Exhibits Network	1986-1994	HS 351
- Edmonton Art Gallery	1987-1992	HS 352
- Glenbow Museum	1986-1989	HS 353
- AB Art Foundation	2000	HS 354
- Red Deer Museum	1988-1989	HS 355
Grants		HS 400
- General Correspondence	n.d.	HS 400
- ACT – Stairchair	1986-1988	HS 401
- AMA – General	n.d.	HS 402
- AMA – Special Projects – Training	1987-2002	HS 402.3
- AMA Conference – Rock/Paper/Scissors Session	2006	HS 402.3.43
- Millet’s 100 th Birthday Photos	2004-2007	HS 402.4.16
- AMA – Special Collections & Other Grants	n.d.	HS 402.4-402.6
- Museums AB Grant – Risk Management Upgrade	2004	HS 402.4.17
- Millet’s Rural School Memories	2005	HS 402.4.18
- AMA Grant – Collection Recording Information	2008-2009	HS 402.4.19
- AMA Grant – Flood/Collection Inventory	2008	HS 402.4.20
- AB Museums Association – Peer Exchange	2001	HS 402.5
- AMA Grant – Millet’s Surrounding Rural District	2006-2008	HS 402.5.3
- AMA Grant – Access	2007	HS 402.5.4
- AMA Grants – Secure 25 th Anniversary Exhibit	2011	HS 402.5.5
- AMA Grant – Millet’s Pioneer Women	2011	HS 402.5.6
- AMA Transformation Grant	2011-2012	HS 402.5.7
- AMA Grants – Public Programming – Millet’s 100 th Birthday Display	2003-2005	HS 402.7.5
- AMA Grants – Village Display Cases	2004	HS 402.7.6
- Morris Ertman Hands on Display	1997-2004	HS 402.7.7
- Inhouse Exhibits, Bookshelf	n.d.	HS 402.7.8
- AMA Grants – MDHS Succession Memories	2007-2008	HS 402.7.9
- AMA Grant – MDHS Book	2007	HS 402.7.9.1
- AMA Grant – Museums Review	2007	HS 402.7.9.2

- AMA Grant – Museum Admin/Operations	n.d.	HS 402.9.11
- Museums Alberta- Operational Staff	1999-2003	HS 402.10.17
- AMA Grants – Operations Grant	2006	HS 402.10.20
- Museums Alberta – Operational Grant	2004	HS 402.11.2
- AMA Grants – Operations Grant	2007-2008	HS 40.2.11.5&6
- AMA Grants – Operational Staffing Grant	2009-2010	HS 402.11.7
- AMA Grants – Operational Staffing Grant	2010-2011	HS 402.11.8
- AMA Grant – Operational Staffing Grant	2010-2012	HS 402.11.9
- AMA Grants – Operational Grant	2011-2012	HS 402.11.10

Box 27

Grants		HS 400
- AMA Grant – Operating Grant	2013-2015	HS 402.11.17
- AMA Grants – Operational Staffing	2014-2016	HS 402.11.18
- AMA Grant Review	2007	HS 402.12
- AMA Survey	2006	HS 402.13
- AM Community Recreation Grants – 75 th Anniversary Grant (Wetaskiwin)	1984-1992	HS 403
- Community Facility Enhancement Program	1988-1994	HS 404
- Cultural Initiatives (Tales & Trails)	1979	HS 405
- Museum Assistance Program	1985-2002	HS 406
- New Horizons	1985-1993.	HS 407
- Seniors Audio Visual History Club (received New Horizon Grant)	1991-1994	HS 407.1
- Community, Recreation & Culture – Town of Millet	1984-1993	HS 408
- BRAED – Funders Forum	2005	HS 408.3
- Team Tourism	1986-1994	HS 409
- Muttart Foundation	2000	HS 410
- Wild Rose Foundation	1995, 2000	HS 411
- Clifford E. Lee Foundation	1996-1998	HS 412
- ASA – Access To Holdings	1996-2000	HS 413
- ASA – Scanner – Website Design	2001	HS 413.1
- ASA – Conservation Assessment	1996-2001	HS 413.2
- ANA Grant – Digitization of MDHS - \$4069.50	2002	HS 413.6
- ASA – CAIN Technical Equipment	2002-2003	HS 413.7
- MDHS Fonds, Kathryn Ivany Contract	2002-2003	HS 413.8
- ASA Grant	2006	HS 413.11

- ASA Special Grant \$2,500	2008	HS 413.12
- ASA Grants	2009	HS 413.13
- ASA Access Grant	2010	HS 413.14
- ASA – Special Grant \$2,500	2011	HS 413.15
- County of Wetaskiwin	1996-1998	HS 414
- County of Wetaskiwin Funding	2005-2006	HS 414.2
- County of Wetaskiwin – Photocopier	2008	HS 414.3
- County of Wetaskiwin	2011-2012	HS 414.5
- County of Wetaskiwin Grant	2012-2014	HS 414.6

Box 28

Grants		HS 400
- Millennium Bureau of Canada	2001	HS 415
- Grants Denied – Alberta Museums Association	2006-2015	HS 415.1
- Grants Denied – Archives Society of Alberta	2001-2013	HS 415.2
- Grants Denied – County of Wetaskiwin	2006	HS 415.3
- Community Lottery Board	1999-2002	HS 416
- Community Lotter Board – Plaque Program	2001	HS 416.3
- Community Animation Program	2000-2002	HS 417
- Heritage Community Foundation	2000-2002	HS 419
- CHIN – Correspondence	1997-2003, 2014	HS 421.1
- CHIN – Training, Correspondence, Website	1999-2003	HS 421.2
- CHIN	2004-2010	HS 421.3
- Community Memories – Millet, A Decade in Bloom	2008	HS 421.3.1
- Community Memories – Millet, A Decade in Bloom	2008	HS 421.3.3
-Millet Through 100 Years – Research – 5 CD-ROM	2004	HS 421.4.1
- Community Memories – CHIN – Application/Correspondence	2003	HS 421.4.1.1
- YCW Reports – Kristin Delwo	2007	HS 421.4.2.2
- User Manual – Millet Museum Website – Community Memories – 1 CD-Rom	2008-2009	HS 421.4.2.3
- Millet – A Decade in Bloom – Research, CIB Evaluations, Competition, Winners Reports, Cemetery	1999-2007	HS 421.4.3.2
- Community Memories – 3 CD-ROM	2010	HS 421.4.4
- Artifacts Canada	2012	HS 421.5

- Community Spirit Fund, Application	2008-2010	HS 422.1
- Community Spirit Program	2010-2012	HS 422.1
- Alberta Historical Resource Foundation – Publications, Grant Applications	2009	HS 423.1

Box 29

Grants		HS 400
- Book Draft	1977-2007	HS 423.2
- Community Initiative Program	2012	HS 424.1
- CIP	2013	HS 424.2
- CIP	2014	HS 424.3

Oversize Box 3

- General Ledger	1977-1987	HS 120.3.1
- Exhibit Room and Museum Ledger	1988-1990	HS 120.3.2
- General Ledger	1991-1993	HS 120.3.3
- General Ledger	1994-1995	HS 120.3.4
- Ledgers for Bingo Account – includes Building Fund	1991-1996	HS 120.4
- Ledger for Savings Accounts – Bingo and Building Funds	n.d.	HS 120.4.2

Oversize Box 6

- Visual Arts Committee – Mural Panel	n.d.	HS 115.2
- Visual Arts Committee – Mural Panel	n.d.	HS 115.1
- Maps	n.d.	HS 121.2.1.4.1
- Cash Book, Village of Millet, Receipts	1910	HS 121.2.1.5

Book box 1

- Tales and Trails of Millet Volume II – blank		
- Tales and Trails of Millet – Volume 1		
- Tales and Trails of Millet – Volume II		

Book box 2

- Tales and Trails of Millet Volume 1	1978	
- Tales and Trails of Millet Volume II	1978	

Box 30 RESTRICTED

Personnel		HS 180.2.1
- School Volunteer Program		HS 180.2.1

- Abercrombie, Sheila (M Internship)		
- Adam, Janis (Step)	1986	
- Barnes, Tara Elizabeth (Step)	1999, 2001	
- Beer, Janet	2005	
- Beggs, Muriel (Step)	1993	
- Berg, Tiffany (Step)	2001	
- Boychuk, Linda (ACE)	1997	
- Card, Donna H.V. (ACE)	1998	
- de Wit, Elizabeth J.	2003	
- Delwo, Kristin (Young Canada Works)	2007	HS 421.4.2.1
- Gladwin, Arleigh Gail (SCPP)	1996	
- Harper, Rebecca (SCPP, Step)	1996	
- Hartman, Sharlene (Step)	2002	
- Hegge, Scott	2005	
- Henke, Melissa	2009	
- Herrera, Selestia	2009	
- Jacobi, Michelle (SEED, Step)	1995	
- Kroening, Rhonda G	1992	
- Lavers, Celia	2006	
- Leavitt, Tracey		
- Manion, Mia (Mya)	2006-2007	
- McKenzie, Kelly (Step)	2002	
- Murdock, Samantha (Sam)	2008	
- Murphy, Nicola (Step)	1986, 1988, 1990-1991	
- Perry-Higgins, Shafi (SCPP)	1997	
- Phillips, Abbie (SCPP)	2000-2001	
- Porter, Jean	2005	
- Powell, Shauna [née Gurgens] (ACE)	1996	
- Price, Evan	2010	
- Romano, Valerie	1986-1992	
- Root, Scott R. (Step)	1994	
- Roth, Shelly	2004	
- Rudolph, Julie (Step)	1989	
- Sakaluk, Laurel (Step)	1988	
- Saker, Cora (SCPP)	1998	
- Seed, Carol	1994	
- Seefried, Elissa	2004	

- Smith, Tamantha	1993	
- Snedden, Mary-Anne (Step)	1990	
- Stokke, Jennifer (Step)	2001	
- Stone, Brianne	2008	
- Swenson, Janine	2007-2009	
- Van de Kraats, Charlene (SCPP)	1998	
- Vant, Elizabeth K L [Libby] (Step)	1988, 1989	
- Vant, Sharon	1989	
- Wedman, Christine (Step)	1997-1998	
- Yee, Connie O.	1991-1993	
- Zielke, Kim	1989	