

**FONDS A1**

**TOWN OF MILLET**

AN INVENTORY OF ITS ARCHIVAL RECORDS HELD BY THE  
MILLET & DISTRICT HISTORICAL SOCIETY

PREPARED BY

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Provenance:	Millet (Alta.).
Title:	Town of Millet fonds
Dates:	1904-1985.
Phys. Desc.:	7.5 m of textual records. -- 12 maps. -- 15 architectural drawings.
Bio-Admin History:	<p>In the 1890s a settlement developed around the Alberta railway station of Millet, located 8 miles north of Wetaskiwin on the Calgary &amp; Edmonton Railway. In 1903 the Village of Millet was incorporated. In its first few years, the village was governed by the Ratepayers' Meeting, and there were only a few dozen property owners entitled to participate. An Overseer was elected by the Meeting to administer the affairs of the village and report to the territorial, and later, provincial government. In accordance with provincial legislation, beginning in 1908, the ratepayers elected three Councilors, who chose a Chairman from among themselves. The Chairman's title was changed to Reeve around 1916, and to Mayor around 1930. To administer its decisions and discharge its statutory obligations, Council appointed a Secretary-Treasurer who, until recent times, was the only regular employee of the Village. The two long-term Secretary-Treasurers who were largely responsible for creating and maintaining the village records were E. J. Olesen (1935-1952) and John A. Smith (1952-1975). The economy of the village was largely based on servicing the surrounding agricultural district, and municipal government was not a complex matter. In the 1970s Millet began to develop into a dormitory community for Wetaskiwin, Leduc, and Edmonton. The population grew rapidly and in 1983 it was incorporated as a Town, governed by a Mayor elected separately from the 6 Councilors, and administered by a Town Manager.</p>
Custodial History:	<p>The foundation of the fonds was recovered from the attic of the former Village Office shortly before its demolition around 1985. Gloria Wilkinson, a member of the Millet &amp; District Historical Society, identified the records and salvaged them. A second accession of records was transferred to Ms. Wilkinson on behalf of the Society around 1991. Another accession was received from the Community Services Coordinator in 2002.</p>
Scope/Content:	<p>The fonds consists mainly of records of the former Village of Millet. It includes Council Minutes (1904-1939, 1953-1957), By-Laws (1917-1956), voters' lists, general correspondence and correspondence relating to the Alberta Department of Municipal Affairs, annual financial statements, tax assessment rolls, cash</p>

books, cheque stubs, receipts, and invoices, and other records. It includes records of the Cemetery Board, the Recreation Board, the Volunteer Fire Brigade and other town organizations. The records have been grouped into 29 series on the basis of their function.

Title Source:	Title based on the contents of the fonds.
Language:	The material is in English.
Restrictions:	There are some restrictions on access as noted in the box list.
Finding Aids:	Box list available at the repository
Associated/ Related:	
Accruals:	Further accruals are expected.
Record No.:	A1
Repository:	Millet and District Museum and Archives
Names:	Town of Millet, Alberta
Topics:	Commerce and industry Politics Sport, recreation and leisure

**CONTENTS**

Fonds description	<b>2</b>
Series 1. Council minutes	<b>6</b>
Series 2. By-laws	<b>8</b>
Series 3. General correspondence	<b>9</b>
Series 4. Voters' lists and other election records	<b>14</b>
Series 5. Census and payroll	<b>16</b>
Series 6. Financial statements	<b>18</b>
Series 7. Assessment and tax rolls	<b>20</b>
Series 8. Assessment and taxation correspondence and notes	<b>27</b>
Series 9. Cash books and account books	<b>30</b>
Series 10. Cancelled cheques and stubs	<b>32</b>
Series 11. Bank deposit books and account books	<b>34</b>
Series 12. Receipts issued	<b>36</b>
Series 13. Receipts and invoices received	<b>38</b>
Series 14. Building Inspector	<b>41</b>
Series 15. Sewer service accounts	<b>42</b>
Series 16. Light and power service accounts	<b>43</b>
Series 17. Licensing	<b>44</b>
Series 18. Millet Cemetery Board	<b>45</b>
Series 19. Millet Recreation Board Sub-series 19A Millet Skating Rink	<b>46</b>
Series 20. Millet Fire Brigade	<b>47</b>

Series 21.	Civil defence	<b>48</b>
Series 22.	Maps and plans	<b>49</b>
Series 23.	Architectural drawings	<b>51</b>
Series 24.	Developments and Subdivisions	<b>52</b>
Series 25.	Roads and Highways Development	<b>53</b>
Series 26.	Waste Management – “Nuisance Grounds”	<b>54</b>
Series 27.	Town Assets and Insurance	<b>55</b>
Series 28.	Anniversaries and Historical information	<b>56</b>

## Series 1.

Council minutes. -- 1904-1959. -- 15 cm of textual records.

This series consists of minutes recording the deliberations and decisions of the Village Council. Included are minutes for 1904-1937, handwritten in bound volumes, and minutes for later years typewritten on loose leaf sheets. Prior to the election of the first Village Council in 1908, decisions were made at Ratepayers' Meetings, and the minutes of these meetings and several other community meetings are included in the first volume. The file titles were supplied by the archivist.

## Box 1

- 1 Minute book. -- 1904-1918. -- 2 cm of textual records. Includes minutes of Ratepayers' Meetings, a meeting of the Board of Equalization (Apr. 25, 1913), a Cemetery Meeting (Apr. 27, 1914), and a meeting of the Local Board of Health (Nov. 4, 1918).
- 2 Minute book. -- 1919-1929. -- 2 cm of textual records.
- 3 Minute book. -- 1929-1935. -- 1 cm of textual records.
- 4 Minutes (rough drafts). -- 1929-1933. -- 1 cm of textual records.
- 5 Minute book. -- 1935-1939. -- 3 cm of textual records.
- 6 Minute book. -- 1940. -- 1 cm of textual records.
- 7 Minute book. -- 1941. -- 1 cm of textual records.
- 8 Minute book. -- 1942. -- 1 cm of textual records.
- 9 Minute book. -- 1943. -- 1 cm of textual records.
- 10 Minute book. -- 1944. -- 1 cm of textual records.
- 11 Minutes. -- 1945. -- 1 cm of textual records.

## Box 2

- 12 Minute book. -- 1946. -- 1 cm of textual records.
- 13 Minute book. -- 1947. -- 1 cm of textual records.
- 14 Minute book. -- 1948. -- 1 cm of textual records.
- 15 Minute book. -- 1949. -- 1 cm of textual records. Includes the General meeting re erection of new hall.
- 16 Minutes. -- 1950. -- 1 cm of textual records.

- 17 Village of Millet Annual Meeting procedure. -- 1951, 1953. -- 2 items of textual records.
- 18 Minutes. -- 1951. -- 1 cm of textual records.
- 19 Minutes. -- 1952. -- 1 cm of textual records.
- 20 Minutes. -- 1953-1957. -- 1 cm of textual records.
- 21 Minutes. -- 1955-1959. -- 2 cm of textual records.

## Series 2.

By-laws. -- 1917-1976. -- 7 cm of textual records.

This series consists of the By-laws passed by the Millet Village Council, and some related correspondence. By-laws passed prior to 1917 were not numbered and were recorded in the Minute Book. By laws passed from 1917 to 1939 were numbered from 1 to 75 and were recorded in handwriting in a bound volume. Records of the By-laws passed from 1940 to 1947 are incomplete. By-laws passed from 1948 to 1957 were typewritten on looseleaf sheets. In 1953, a new numbering system, beginning again with By-law No. 1, was initiated.

## Box 3

- 1 By-laws. -- 1917-1939. -- 2 cm of textual records.  
The by-laws are handwritten in, or glued into, a bound volume. Included are some letters from the Government of Alberta indicating approval.
- 2 By-laws. -- 1928-1932. -- 1 file of textual records.  
Unsigned drafts of by-laws. Includes copies of provincial Orders-in-Council governing early closing by-laws.
- 3 By-laws. -- 1941-1948. -- 1 file of textual records.  
Includes correspondence concerning by-laws, and unsigned drafts.
- 4 By-laws previous to 1957. -- 1931, 1948-1957. -- 2 cm of textual records.  
Includes lists of by-laws passed each year.
- 5 By-law # 50 1956. -- 1 cm of textual records.
- 6 By-laws 1976. -- 1 cm of textual records.
- 7 By-laws. Complaints 1939, 1967. -- 1 cm of textual records.



## Series 3.

General correspondence. -- 1924-1979. -- 63.5 cm of textual records.

This series consists of general correspondence of the Village of Millet, concerning various administrative matters. The series appears to be complete for the years 1927-1938, and is arranged roughly chronologically for each year. Beginning in 1939, correspondence was grouped into files by subject or by the name of the correspondent. The only major surviving files from this period consist of correspondence with the Department of Municipal Affairs (1939-1972), The Department of Public Welfare and with the Battle River Planning Commission (1969-1972).

## Box 4

- 1 General correspondence. -- 1924, 1927-1928. -- 1 cm of textual records.  
Correspondence concerns building permits, tax assessment, cemetery, police magistrate's court, and other subjects.
- 2 General correspondence. -- 1924, 1927-1928. -- 1 cm of textual records.  
Correspondence concerns billiard room, land purchase, municipal liability insurance, tax accounts, auditor, tax caveats, provincial highway, weeds, and other subjects.
- 3 General correspondence. -- 1927-1928. -- 1 cm of textual records.  
Correspondence concerns sanitary inspections, fire inspections, gravelling of road, taxation, lawyer's fee, building permits, assessment of railway lands, and other subjects.
- 4 General correspondence. -- 1929. -- 1 cm of textual records.  
Correspondence concerns cemetery, construction of sidewalks, liability insurance, tax recovery sales, smallpox, taxation of Imperial Oil property, Wetaskiwin Municipal Hospital District, pool rooms, health inspection, taxation of railway lands, Department of Municipal Affairs inspection, tax assessment, old age pensions, and other subjects.
- 5 General correspondence. -- 1929-1930. -- 1 cm of textual records.  
Correspondence concerns billiard room, old age pensions, liquor at dances, easements for power lines, nomination for Councilor, restaurant licenses, Kerr family, liability for indigents, separation of Van Valkenberg land from the Village, Millet Cemetery, sanitary inspection, oiling of streets, tax assessment, Tax Recovery Act, building permits, admissions to Wetaskiwin Hospital, subdivision plan, and other subjects.
- 6 General correspondence. -- 1931. -- 1 cm of textual records.  
Correspondence concerns road signs, sanitary inspection, hospital expenses, gasoline fumes, resignation of Councilor Facey, licensing of barbers, Sports Day, admissions to Wetaskiwin Hospital, declarations of constables, clothing for indigents, tax recovery sales, old age pensions, councilors' terms of office,

building permits, removal of private bridge, tax assessment, early closing of businesses, boys loitering, relocation of highway, liquor violations, gas pumps, Department of Municipal Affairs inspection, and other matters.

- 7 General correspondence. -- 1932. -- 1 cm of textual records.  
Correspondence concerns hospitalization of Samuel Hillman and Mrs. Kinchella, street lights, relief, assessment, railway crossing, sanitary inspection, Burns Meats, seizure of truck, hauling of gravel, employment references, scabies epidemic, inspection of dwelling, and other matters.
  - 8 General correspondence. -- 1933. -- 1 cm of textual records.  
Correspondence concerns application for relief by Samuel Hillman, Wetaskiwin Community Hospital rates, provincial highway, students loitering, business tax, liability claim by Catherine Facey, old age pensions, building permits, hospitalization of Millet citizens, assessment, restaurant license, tax consolidation agreement, fire prevention in garages, eviction of tenant, peddling of meats, business taxes, United Church, debts to Millet School District, and other subjects.
  - 9 Miscellaneous correspondence. -- 1931-1935. -- 1 file of textual records.  
Correspondence concerns license fee for gas pumps, restaurant license, building permit, fire equipment, liability insurance, Councilor West's declaration of office, annual report on construction and maintenance.
  - 10 General correspondence. -- 1936. -- 2 cm of textual records.  
Correspondence concerns taxation, relief, pollution of creek by creamery, dray license, employment references, tax recovery sales, overdue taxes, Mrs. R. Kovar, health of school children, sanitary inspection, and other subjects. Some items are fragile due to mould damage and rodent damage.
- Box 5
- 11 General correspondence. -- 1937 Jan.-June. -- 2 cm of textual records.  
Correspondence concerns maintenance account, mothers' allowances, laundry and dry-cleaning service, Union of Alberta Municipalities, Wetaskiwin Hospital patients, Old Age Pension, Red Cross campaign, tax recovery sales, employment references, relief, Thomas Bevan, Calgary Power Co., Van Valkenberg land, Coronation Day, Cemetery Board, Booth property, and other subjects.
  - 12 General correspondence. -- 1937 July-Dec. -- 2 cm of textual records.  
Correspondence concerns relief, hospitalization, waste disposal from creamery, Robert McIntosh, Mary Cecil Karr, T. Bevan, Robert Kovar, Mothers' Allowance, stationery, Mrs. J. W. Cable, petition, dairy statistics, unemployed men, Municipal Inspector's report, assessment, employment references, tax accounts, and other subjects.
  - 13 General correspondence. -- 1938 Jan.-June. -- 2 cm of textual records.  
Correspondence concerns Cemetery, Robert Kovar, Thomas Bevan, Mrs. Willacy, old age pensions, ditch on railway station grounds, Youth Training Program, relief

grants, hospitalizations, grain shipments, Union of Alberta Municipalities, Wetaskiwin Times, fish peddlers, and other subjects.

- 14 General correspondence. -- 1938 July-Dec. -- 2 cm of textual records.  
Correspondence concerns Mary Carr, fish peddlers, road signs, cows at large, hospitalizations, loan for breaking land, vegetable prices, building permit, Elder family, stationery, railway station grounds, taxation, old age pensions, and other subjects.

- 15 General correspondence. -- 1939-1969. -- 2 cm of textual records.  
Correspondence concerns Millet School, permits, sidewalks and other improvements, St. John Ambulance, Eyot Lake project, and other subjects.

- 16 General correspondence. -- 1970-1979. -- 2 cm of textual records.  
Correspondence concerns permits, expropriation, and other subjects.

- 17 Salvation Army. -- 1948-1974. -- 1 cm of textual records.

Box 6

- 18 Dept. of Municipal Affairs. -- 1939-1942. -- 1 cm of textual records.

- 19 Dept. of Municipal Affairs. -- 1943-1948. -- 1 cm of textual records.

- 20 Dept. of Municipal Affairs. -- 1949-1951. -- 1 cm of textual records.

- 21 Dept. of Municipal Affairs. -- 1952-1954. -- 1 cm of textual records.

- 22 Dept. of Municipal Affairs. -- 1957-1958. -- 1 cm of textual records.

- 23 Dept. of Municipal Affairs. -- 1960-1966. -- 2 cm of textual records

- 24 Dept. of Municipal Affairs. -- 1967-1972. -- 2 cm of textual records.

- 25 Municipal District of Wetaskiwin #74 (later County of Wetaskiwin #10). -- 1944-1958. 1 cm of textual records.

- 26 City of Wetaskiwin. -- 1967-1973. -- 1 cm of textual records.

- 27 Millet School site. -- 1968-1969. -- 1 cm of textual records.

- 28 C. S. Rigby. -- 1942-1946. -- 1 file of textual records.  
Correspondence concerning Rigby's service station.

- 29 Tax recovery. -- 1942-1947. -- 2 cm of textual records.  
Correspondence, by-laws, and legal notices concerning sale of land for tax recovery.

## Box 7

- 30 Alberta Treasury Branches. -- 1941-1943. -- 1 cm of textual records.
- 31 Department of Public Welfare. -- 1955-1961. -- 1 cm of textual records.  
Correspondence concerns departmental circulars, accounts, advice on actions, pork distribution, Christmas bonus rate notices.
- 32 Department of Public Welfare. -- 1962-1969. -- 1 cm of textual records.  
Correspondence concerns departmental circulars, forms, notices.
- 33 Department of Public Welfare. -- Mothers' Allowance Branch. -- 1955-1957. -- RESTRICTED. -- 3 cm of textual records.  
Correspondence concerns applications, accounts, reports on three families.
- 34 Department of Public Welfare. -- Child Welfare Branch. -- 1955. -- RESTRICTED. -- 3 cm of textual records.  
Correspondence concerns one family.
- 35 Department of Public Welfare. -- Material Aid Branch. -- 1937, 1950-1970. -- RESTRICTED. -- 3 cm of textual records.  
Correspondence concerns applications, accounts, and reports for multiple individuals and families needing aid.
- 36 Department of Public Welfare. -- Material Aid Branch. -- 1970-1974. -- RESTRICTED. -- 3 cm of textual records.  
Correspondence concerns applications, accounts, and reports for one family needing aid.
- 37 Department of Public Welfare. -- Pension Branch. -- 1948-1971. -- RESTRICTED. -- 2 cm of textual records.  
Correspondence concerns applications and inquiries about individuals requiring pensions.
- 38 Department of Public Health – Wetaskiwin Municipal Hospital. -- 1953-1973. -- 1 cm of textual records.  
Correspondence concerning individuals' health care costs covered by village.
- 39 Hospital Agreements: re indigent residents. -- 1953-1957. -- 1 cm of textual records.
- 40 Department of Public Welfare and various hospitals. -- 1933-1972. -- RESTRICTED. -- 1 cm of textual records.  
Correspondence concerns health care costs of Millet residents.

## Box 8

- 41 Wetoka Health Unit. -- 1956-1972. -- 1 cm of textual records.

- 42     Wetaskiwin – Leduc Auxiliary Hospital District #18. -- 1961-1973. -- 1 cm of textual records.  
Correspondence and Regulations.
- 43     Wetaskiwin – Leduc Auxiliary Hospital District #18. -- 1962-1964. -- 1 cm of textual records.  
Correspondence includes minutes of meetings.
- 44     Department of Youth. -- 1966-1972. -- 1 cm of textual records.
- 45     Statistics Canada (formerly Dominion Bureau of Statistics). -- 1965-1973. -- 0.5 cm of textual records.
- 46     Wetaskiwin Times. – 1942-1971. – 2 cm of textual records.  
Correspondence includes posted notices and clippings.

## Series 4.

Voters' lists and other election records. -- 1933-1978. -- 10 cm of textual records.

The records in this series were compiled to document the rights of citizens to vote in municipal elections, and to verify that other statutory obligations were met. It contains voters' lists, applications for voter registration, poll books, ballot papers, and declarations of electoral officials.

## Box 9

- 1 Voters' list [rough draft]. -- [193-?]. -- 1 file of textual records.
- 2 Voters' list. -- 1933. -- 1 file of textual records.  
Includes voters' occupations and legal descriptions of properties.
- 3 Certificate of Returning Officer. -- 1934 Mar. 8. -- 1 file of textual records.  
Form completed upon completion of election. File also contains blank forms for Certificate of Returning Officer, oath of election Officials, and Declaration of Officials of the Village.
- 4 Notice of Intention to Have name Placed on Voters' List. -- 1934. -- 1 cm of textual records. Forms completed by non-ratepayer electors. Some forms were not dated.
- 5 Voters' list. -- 1934. -- 1 file of textual records.  
Includes voters' occupations and legal descriptions of properties.
- 6 Declaration of the Officials of the Village. -- 1935 Feb. 18. -- 1 file of textual records.  
Forms completed by election officials. File also includes forms completed by the candidates appointing their agents.
- 7 Notice of Intention to Have Name Placed on Voters' List. -- 1935. -- 1 file of textual records.  
Forms completed by non-ratepayer voters. Some forms were not dated.
- 7a Letters of authorization. -- 1935. -- 1 file of textual records. Letters granting voting authority to representatives of corporate electors.
- 8 Ballot papers. -- 1935. -- 1 cm of textual records.
- 8a Oath of office. -- 1956. -- 1 file of textual records  
Oaths of Returning Officer, Enumerator, and Councillor Reinhard Pohl.
- 9 Poll book. -- 1965. -- 1 file of textual records.  
Includes voters' occupations.

- 10 Certificates of election. -- 1965. -- 1 file of textual records.  
Includes Certificate of Officer Presiding at Poll, Oath of Election Officials, Oath of a Voter Voting on Behalf of a Corporation, Church or Other Religious Organization, Statement of Officer Presiding at Poll.
- 11 Ballot papers. -- 1965. -- 2 cm of textual records.
- 12 Poll book. -- 1967. -- 1 file of textual records.  
Includes voters' occupations.
- 13 Ballot papers rejected for candidates. -- 1967. -- 1 file of textual records.
- 14 List of electors. -- 1970. -- 1 file of textual records.  
Includes legal descriptions of electors' properties.
- 15 Poll book. -- 1970. -- 1 file of textual records.
- 16 Declaration of Elector on Polling Day. -- 1974. -- 1 file of textual records.  
Signatures of electors with their postal addresses.
- 17 Declaration of Elector on Polling Day. -- 1976. -- 1 file of textual records.  
Signatures of electors with their postal addresses.
- 18 Poll book. -- 1976. -- 1 file of textual records.  
Includes electors' postal addresses.
- 19 Declaration of Elector on Polling Day. -- 1978. -- 1 file of textual records.  
Signatures of electors with postal addresses.
- 20 Poll book. -- 1978. -- 1 file of textual records.  
Includes electors' postal addresses.
- 21 Certificate of Officer Presiding at Poll. -- 1978. -- 1 item of textual records.

## Series 5.

Census and payroll. -- [193-?]-1978. -- 13 cm of textual records. SOME  
RESTRICTIONS.

This series contains documentation of the number of residents of each household in the village of Millet, used to tabulate the total population; and documentation of the number of hours worked and wages paid to casual employees of the Village. The Secretary-Treasurer, J. A. Smith, kept bound volumes that were used for both purposes from 1954 to 1964. The series also includes a list of residents of the Village, possibly compiled in the 1930s, and a time book containing payroll records for 1973-1978.

## Box 10

- 1 List of residents. -- [193-?]. -- 2 items of textual records.  
List of residents, financial calculations.
- 2 Census. -- 1954-1959. -- 1 cm of textual records.  
For 1954 and 1957-1959, lists heads of households and number of residents in each house. Totals calculated for each block of the village, 1957-1959.
- 3 Village payroll & census. -- 1958-[1962?]. -- 1 cm of textual records.  
Records jobs performed, number of hours worked, and earnings of casual labourers, 1958-1959. Also lists heads of households and number of residents of each house, for 1960. Book was also used to record accounts paid, 1960; and deliveries of flour, ca. 1960-1962.
- 4 Census. -- 1958-1963. -- 1 cm of textual records.  
Lists heads of households with number of residents of each house, for 1962 and 1963. Book was also used to record accounts paid, 1958; contributions, grants and subsidies received, 1958; and four-inch [drainage] tile sold by the Village, [1963?].
- 5 Unemployment Insurance Commission declarations. -- 1953-1966. -- 1 cm of textual records. Declarations of casual labourers not eligible to contribute to Unemployment Insurance.
- 6 Pay roll and census. -- 1961-1964, 1966. -- 1 cm of textual records.  
Records number of hours worked by casual labourers, and earnings, 1961-1964. Lists heads of households and number of residents of each house, 1961, 1966. Books were also used to record contributions toward Dick and Ada Hall's farewell celebration, 1968 and sewer snake loans, 1965 as well as the general ledger for 1964-1965.
- 7 Monthly time book. -- 1973-1978. -- 1 cm of textual records.  
Ledger book used to record names of employees, hours worked, earnings, and deductions.



- 8 Workers' Compensation Board. -- 1948-1971. -- 1 cm of textual records.  
Correspondence and claims.
- 9 Contracts. -- 1953. -- 1 cm of textual records.
- 10 Contracts. -- 1963-1965. -- 1 cm of textual records.  
Western Animal Care.
- 11 John A. Smith and Alberta Urban Municipal Secretary's Association. -- 1955-1958. -- 1 cm of textual records.
- 12 Correspondence. -- 1928-1978. -- 1 cm of textual records.  
Re: employees and councilors of Village of Millet.

## Series 6.

Financial statements. -- 1923-1975. -- 14 cm of textual records.

This series consists of the annual financial statements of the Village of Millet, which were produced to summarize its financial transactions for legal and evidential reasons. The statements were produced on pre-printed forms, originally by an appointed Auditor. Beginning in the 1930s, the statements were prepared by the Secretary-Treasurer and certified by the Auditor. Each statement documented the financial transactions of a calendar year, and was produced in the subsequent year. For many years, a printed version of the financial statement was produced for distribution to the citizens and ratepayers of the Village.

Files 1, 2, and 4 are filed in Oversize Box A1-No. 1.

## Box 11

- 1 Auditor's financial statement and returns. -- 1923-1927. -- 1 cm of textual records.  
Consists of financial statements for 1923 (first 10 months), 1923, 1924, 1925, and 1926.  
Fragile: brittle paper, torn.
- 2 Financial statement. -- 1928-1931. -- 1 cm of textual records.  
Consists of financial statements for 1927 to 1930. Includes a printed summary of the 1930 financial statement.
- 3 Auditor's financial statement. -- 1933-1934. -- 2 items of textual records.  
Consists of financial statements for 1932 and 1933.
- 4 Financial statement. -- 1933. -- 1 item of textual records.  
Printed summary of auditor's financial statement for 1934.  
Fragile: brittle paper.
- 5 Auditor's financial statement. -- 1939-1943. -- 1 cm of textual records.  
Consists of statements for 1938 (Secretary's copy and printed copy), 1939 (original, Secretary's copy and printed copy), 1941 (original and E. J. Oleson copy), and 1942 (official copy and E. J. Oleson copy).
- 6 Auditor's financial statement. -- 1944-1947. -- 1 cm of textual records.  
Consists of statements for 1943 (official and copy), 1944 (official and copy), 1945 (with Millet Cemetery statement), and 1946 (with Millet Cemetery Board report, letter, and printed summary).
- 7 Auditor's financial statement. -- 1948-1951. -- 1 cm of textual records.  
Consists of statements for 1947 (with letter), 1948 (with notes), 1949 (with Millet Cemetery report), and 1950 (with notes and printed summary).
- 7a Auditor's financial statement. -- 1952-1956. -- 1 cm of textual records.

- Consists of statements for 1951-1955.
- 8 Auditor's financial statement. -- 1957-1963. -- 2 cm of textual records.  
Consists of statements for 1956, 1957, 1958, 1959, 1960 (with printed copy), 1961 (with printed copy), and 1962 (with printed copy).
- 9 Auditor's financial statement. -- 1964-1975. -- 2 cm of textual records.  
Consists of statements for 1963 (with printed copy), 1964 (printed copy), 1965 (printed copy), 1966 (printed copy), 1967 (printed copy), 1968 (printed copy), 1969 (with printed copy), 1971 (with printed copy), 1972 (printed copy), 1973 (printed copy), 1974 (printed copy), 1974 (mimeographed balance sheet).
- 10 Debentures. -- 1955-1975. -- 1 cm of textual records.
- 11 Correspondence with Auditor. -- 1954-1967. -- 1 cm of textual records.

Series 7.

Assessment and tax rolls. -- 1924-1980. -- 65 cm of textual records.

This series consists of bound volumes, bound or unbound loose leaf ledger sheets, or index cards used to record tax assessment of property and payment of property taxes. Each entry includes the name and address of the property owner, legal description of the property, valuation, taxes assessed, and records of payment. The entries are usually arranged in the alpha-numerical order of the legal descriptions of the properties.

The Assessment Roll for 1910-1913 is filed in the Millet School District No. 555 fonds, series 3, file 1.

Files 1-7 are filed in Oversize Box A1-No. 1. Files 8,9,10 are oversized ledgers.

- |    |   |
|----|---|
| 1  | Assessment and tax roll. -- 1924-1927. -- 1 cm of textual records.<br>Includes folder of correspondence inside back cover.<br>Fragile: mould damage and embrittlement caused by exposure to heat. |
| 2  | Assessment and tax roll. -- 1928-1935. -- 3 cm of textual records.<br>Includes assessment of improvements and personal property for 1933 and 1934 in folder inside back cover.                    |
| 3  | Assessment and tax roll. -- 1936-1938. -- 2 cm of textual records.<br>Includes notes, correspondence, and statistical report in folder inside back cover.<br>Fragile: mould damage.               |
| 4  | Assessment and tax roll. -- 1939. -- 1 cm of textual records.   |
| 5  | Assessment and tax roll. -- 1940. -- 1 cm of textual records.   |
| 6  | Assessment and tax roll. -- 1941. -- 1 cm of textual records.   |
| 7  | Assessment and tax roll. -- 1942. -- 1 cm of textual records.   |
| 8  | Assessment and tax roll. -- 1943-1945. -- 3 cm of textual records.  |
| 9  | Assessment and tax roll. -- 1946-1958. -- 10 cm of textual records.   |
| 10 | Assessment and tax roll. -- 1946, 1948. -- 2 cm of textual records.   |
| 11 | Assessment map of Millet region. -- ca. 1935. -- 1 cm of textual records.   |
| 12 | Assessment form – large properties. -- 1939. -- 0.5 cm of textual records.  |

Consists of a card form for each tax account in the Village. Each card includes the owners name, description of buildings and valuation.

- 13 Assessment form – CPR Company. -- 1939-41. -- 0.5 cm of textual records.
- 14 Assessment form – renters. -- 1939. -- 0.5 cm of textual records.
- 15 Assessment form – XV Blk 1. -- 1939-1941. -- 0.5 cm of textual records.
- 16 Assessment form – XV Blk 2. -- 1939-1941. -- 0.5 cm of textual records.
- 17 Assessment form – XV Blk 3. -- 1939-1941. -- 0.5 cm of textual records.
- 18 Assessment form – XV Blk 4. -- 1939-1941. -- 0.5 cm of textual records.
- 19 Assessment form – 66J74. -- 1939-1941. -- 0.5 cm of textual records.
- 20 Assessment form – 314BG. -- 1939-1941. -- 0.5 cm of textual records.
- 21 Assessment form – 818E0. -- 1939-1941. -- 0.5 cm of textual records.
- 22 Assessment form – 1949ET. -- 1939-1941. -- 0.5 cm of textual records.
- 23 Assessment form – 2588. -- 1939-1941. -- 0.5 cm of textual records.
- 24 Assessment form – 4461 CL. -- 1939-1941. -- 0.5 cm of textual records.
- 25 Assessment form – 5505 CL. -- 1939-1941. -- 0.5 cm of textual records.
- 26 Assessment form – 5948 CL. -- 1939-1941. -- 0.5 cm of textual records.
- 27 Assessment form – large properties. -- 1956-1958. -- 0.5 cm of textual records.
- 28 Assessment form – CPR Co. -- 1956-1958. -- 0.5 cm of textual records.
- 29 Assessment form – XV Blk 1. -- 1956-1958. -- 0.5 cm of textual records.
- 30 Assessment form – XV Blk 2. -- 1956-1958. -- 0.5 cm of textual records.
- 31 Assessment form – XV Blk 3. -- 1956-1958. -- 0.5 cm of textual records.
- 32 Assessment form – XV Blk 4. -- 1956-1958. -- 0.5 cm of textual records.
- 33 Assessment form – 314 BG. -- 1956-1958. -- 0.5 cm of textual records.
- 34 Assessment form – 818 EO. -- 1956-1958. -- 0.5 cm of textual records.

- 35      Assessment form – 1143 EO. -- 1956-1958. -- 0.5 cm of textual records.
- 36      Assessment form – 1351 KS. -- 1956-1958. -- 0.5 cm of textual records.
- 37      Assessment form – 1557 HW. -- 1956-1958. -- 0.5 cm of textual records.
- 38      Assessment form – 1949 ET. -- 1956-1958. -- 0.5 cm of textual records.
- 39      Assessment form – 2065 HW. -- 1956-1958. -- 0.5 cm of textual records.
- 40      Assessment form – 2588 CL. -- 1956-1958. -- 0.5 cm of textual records.
- 41      Assessment form – 2974CL. -- 1956-1958. -- 0.5 cm of textual records.
- 42      Assessment form – 3554 KS. -- 1956-1958. -- 0.5 cm of textual records.
- 43      Assessment form – 4461 CL. -- 1956-1958. -- 0.5 cm of textual records.
- 44      Assessment form – 4789 HW. -- 1956-1958. -- 0.5 cm of textual records.
- 45      Assessment form – 5505-08CL. -- 1956-1958. -- 0.5 cm of textual records.
- 46      Assessment form – 5948CL. -- 1956-1958. -- 0.5 cm of textual records.
- 47      Assessment form – large properties. -- 1959-1970. -- 0.5 cm of textual records.
- 48      Assessment form – XV Blk 1. -- 1959-1970. -- 0.5 cm of textual records.
- 49      Assessment form – XV Blk 2. -- 1959-1970. -- 0.5 cm of textual records.
- 50      Assessment form – XV Blk 4. -- 1959-1970. -- 0.5 cm of textual records.
- 51      Assessment form – 314 BG. -- 1959-1970. -- 0.5 cm of textual records.
- 52      Assessment form – 818 EO. -- 1959-1970. -- 0.5 cm of textual records.
- 53      Assessment form – 1143 EO. -- 1959-1970. -- 0.5 cm of textual records.
- 54      Assessment form – 1351 KS. -- 1959-1970. -- 0.5 cm of textual records.
- 55      Assessment form – 1557 HW. -- 1959-1970. -- 0.5 cm of textual records.
- 56      Assessment form – 1949 ET. -- 1959-1970. -- 0.5 cm of textual records.
- 57      Assessment form – 2065 HW. -- 1959-1970. -- 0.5 cm of textual records.

- 58      Assessment form – 2588 CL. -- 1959-1970. -- 0.5 cm of textual records.
- 59      Assessment form – 2974-2975 CL. -- 1959-1970. -- 0.5 cm of textual records.
- 60      Assessment form – 3504 MC. -- 1959-1970. -- 0.5 cm of textual records.
- 61      Assessment form – 3554 KS. -- 1959-1970. -- 0.5 cm of textual records.
- 62      Assessment form – 3640 RS. -- 1959-1970. -- 0.5 cm of textual records.
- 63      Assessment form – 4461 CL. -- 1959-1970. -- 0.5 cm of textual records.
- 64      Assessment form – 4789 HW. -- 1959-1970. -- 0.5 cm of textual records.
- 65      Assessment form – 5506-5509 CL. -- 1959-1970. -- 0.5 cm of textual records.
- 66      Assessment form – 5948 CL. -- 1959-1970. -- 0.5 cm of textual records.
- 67      Assessment form – 6285 KS. -- 1959-1970. -- 0.5 cm of textual records.
- 68      Assessment form – large properties, railways, grain elevators, annexations. – 1971-1981. -- 0.5 cm of textual records.
- 69      Assessment form – businesses. – 1971-1981. -- 0.5 cm of textual records.
- 70      Assessment form – XV Blk 1. – 1971-1981. -- 0.5 cm of textual records.
- 71      Assessment form – XV Blk 2. -- 1971-1981. -- 0.5 cm of textual records.
- 72      Assessment form – XV Blk 3. -- 1971-1981. -- 0.5 cm of textual records.
- 73      Assessment form – XV Blk 4. -- 1971-1981. -- 0.5 cm of textual records.
- 74      Assessment form – 314 BG. -- 1971-1981. -- 0.5 cm of textual records.
- 75      Assessment form – 575 KS. -- 1971-1981. -- 0.5 cm of textual records.
- 76      Assessment form – 818 EO. -- 1971-1981. -- 0.5 cm of textual records.
- 77      Assessment form – 1143 EO. -- 1971-1981. -- 0.5 cm of textual records.
- 78      Assessment form – 1351 KS. -- 1971-1981. -- 0.5 cm of textual records.
- 79      Assessment form – 1443 KS. -- 1971-1981. -- 0.5 cm of textual records.

- 80      Assessment form – 1557 HW. -- 1971-1981. -- 0.5 cm of textual records.
- 81      Assessment form – 1743 NY. -- 1971-1981. -- 0.5 cm of textual records.
- 82      Assessment form – 1895 RS. -- 1971-1981. -- 0.5 cm of textual records.
- 83      Assessment form – 1949 ET. -- 1971-1981. -- 0.5 cm of textual records.
- 84      Assessment form – 2065 HW. -- 1971-1981. -- 0.5 cm of textual records.
- 85      Assessment form – 2296 EO. -- 1971-1981. -- 0.5 cm of textual records.
- 86      Assessment form – 2561 TR. -- 1971-1981. -- 0.5 cm of textual records.
- 87      Assessment form – 2588 CL. -- 1971-1981. -- 0.5 cm of textual records.
- 88      Assessment form – 2975 CL. -- 1971-1981. -- 0.5 cm of textual records.
- 89      Assessment form – 3025 TR. -- 1971-1981. -- 0.5 cm of textual records.
- 90      Assessment form – 3504 MC. -- 1971-1981. -- 0.5 cm of textual records.
- Box 13
- 91      Assessment form – 3554 KS. -- 1971-1981. -- 0.5 cm of textual records.
- 92      Assessment form – 3640 RS. -- 1971-1981. -- 0.5 cm of textual records.
- 93      Assessment form – 3863 TR. -- 1971-1981. -- 0.5 cm of textual records.
- 94      Assessment form – 3983 RS. -- 1971-1981. -- 0.5 cm of textual records.
- 95      Assessment form – 4337 RS. -- 1971-1981. -- 0.5 cm of textual records.
- 96      Assessment form – 4461 CL. -- 1971-1981. -- 0.5 cm of textual records.
- 97      Assessment form – 4556 NY. -- 1971-1981. -- 0.5 cm of textual records.
- 98      Assessment form – 4715 MC. -- 1971-1981. -- 0.5 cm of textual records.
- 99      Assessment form – 4712 HW. -- 1971-1981. -- 0.5 cm of textual records.
- 100      Assessment form – 4789 HW. -- 1971-1981. -- 0.5 cm of textual records.
- 101      Assessment form – 5505 CL. -- 1971-1981. -- 0.5 cm of textual records.
- 102      Assessment form – 5506 CL. -- 1971-1981. -- 0.5 cm of textual records.



- 103    Assessment form – 5948 CL. -- 1971-1981. -- 0.5 cm of textual records.
- 104    Assessment form – 6285 KS. -- 1971-1981. -- 0.5 cm of textual records.
- 105    Assessment form – 6420 RS. -- 1971-1981. -- 0.5 cm of textual records.
- 106    Assessment form – 752 0053. -- 1971-1981. -- 0.5 cm of textual records.
- 107    Assessment form – 752 0672. -- 1971-1981. -- 0.5 cm of textual records.
- 108    Assessment form – 752 0709. -- 1971-1981. -- 0.5 cm of textual records.
- 109    Assessment form – 752 1072. -- 1971-1981. -- 0.5 cm of textual records.
- 110    Assessment form – 762 0185. -- 1971-1981. -- 0.5 cm of textual records.
- 111    Assessment form – Blk 12 + letter blocks 762 0388. -- 1971-1981. -- 0.5 cm of textual records.
- 112    Assessment form – 762 0388 Blk 13. -- 1971-1981. -- 0.5 cm of textual records.
- 113    Assessment form – 772 0411. -- 1971-1981. -- 0.5 cm of textual records.
- 114    Assessment form – 772 0570. -- 1971-1981. -- 0.5 cm of textual records.
- 115    Assessment form – 782 0584. -- 1971-1981. -- 0.5 cm of textual records.
- 116    Assessment form – 782 1561. -- 1971-1981. -- 0.5 cm of textual records.
- 117    Assessment form – 782 2208. -- 1971-1981. -- 0.5 cm of textual records.
- 118    Assessment form – 782 2812. -- 1971-1981. -- 0.5 cm of textual records.
- 119    Assessment form – 802 1599. -- 1971-1981. -- 0.5 cm of textual records.
- 120    Assessment form – 792 1064. -- 1971-1981. -- 0.5 cm of textual records.
- 121    Assessment form – 792 2446. -- 1971-1981. -- 0.5 cm of textual records.
- 122    Assessment form – 792 3189. -- 1971-1981. -- 0.5 cm of textual records.
- 123    Assessment form – 802 0417 Blk 2. -- 1971-1981. -- 0.5 cm of textual records.
- 124    Assessment form – 802 0417 Blk 3. -- 1971-1981. -- 0.5 cm of textual records.
- 125    Assessment form – 792 1062 Blk 2 &3. -- 1971-1981. -- 0.5 cm of textual records.

- 126 Assessment form – 792 1062 Blk 4 lot 1-28. -- 1971-1981. -- 0.5 cm of textual records.
- 127 Assessment form – 792 1062 Blk 4 lot 29-41. -- 0.5 cm of textual records.
- 128 Assessment form – 792 1062 Blk 5, 6, 7. -- 1971-1981. -- 0.5 cm of textual records.
- 129 Assessment form – 792 1062 Blk 10. -- 1971-1981. -- 0.5 cm of textual records.
- 130 Assessment form – 812 0629 Blk 5. -- 1971-1981. -- 0.5 cm of textual records.
- 131 Assessment form – 812 0629 Blk 6. -- 1971-1981. -- 0.5 cm of textual records.
- 132 Assessment form – 812 0629 Blk 7. -- 1971-1981. -- 0.5 cm of textual records.
- 133 Assessment form – 812 0629 Blk 8, 10. -- 1971-1981. -- 0.5 cm of textual records.
- 134 Assessment form – 812 0963. -- 1971-1981. -- 0.5 cm of textual records.
- 135 Assessment form – 822 1698. -- 1971-1981. -- 0.5 cm of textual records.
- 136 Assessment form – 822 2101. -- 1971-1981. -- 0.5 cm of textual records.
- 137 Assessment form – 832 3203. -- 1971-1981. -- 0.5 cm of textual records.
- 138 Assessment form – 802 2882. -- 1971-1981. -- 0.5 cm of textual records.
- 139 Assessment form – 802 2236. -- 1971-1981. -- 0.5 cm of textual records.
- 140 Assessment form – 832 2091. -- 1971-1981. -- 0.5 cm of textual records.
- 141 Assessment form – 832 2228. -- 1971-1981. -- 0.5 cm of textual records.
- 142 Tax accounts. -- [Ca. 1977]. -- 1 cm of textual records.  
Consists of a sheet for each tax account, with dates and amounts of payments.  
Arranged alphabetically.
- 143 Tax accounts. -- 1979-1980. -- 3 cm of textual records.  
Consists of a sheet for each tax account, with dates and amounts of payments.  
Arranged alphabetically.

## Series 8.

Assessment and taxation correspondence and notes. -- 1926-1970. -- 18 cm of textual records.

This series contains miscellaneous materials related to tax assessment and taxation, including tax notices, tax agreements, notices of withdrawals of caveats, correspondence, notes kept to aid calculation of tax assessments, records of tax sales, and assessment notices for commercial utilities. The archivist supplied some of the file titles.

## Box 14

- 1 Tax notices and tax receipt. -- 1926. -- 3 items of textual records.
- 2 Tax sale. -- 1929-1946. -- 1 file of textual records.  
Records of sales of land for tax recovery.
- 3 Tax agreements. -- 1934-1939. -- 2 items of textual records.  
Agreement for payment of tax arrears by Mrs. Gordon Pettigrew, and payment schedule.
- 4 Correspondence concerning tax caveat on land. -- 1937. -- 1 file of textual records.
- 5 Village assessment. -- 1938-1939, 1970. -- 1 cm of textual records.  
Notebook used to record changes in assessment of buildings and personal property (1938-1939), borrowers of the key to the Community Hall (1970?), and total assessed value of Millet, by block (1970).
- 6 Withdrawals of caveats. -- 1944-1956. -- 1 cm of textual records.  
Carbon copies of tax recovery notification forms sent to land titles office.
- 7 Withdrawals of caveats. -- 1956-1969. -- 1 cm of textual records.  
Carbon copies of tax recovery notification forms sent to land titles office.
- 8 Notes on assessment. -- 1948. -- 1 file of textual records.  
Statistical calculations concerning assessed values.
- 9 Declaration of Assessor. -- 1950. -- 1 item of textual records.
- 10 Tax reminder. -- 1953. -- 1 item of textual records.
- 11 Sidney J. Gee. -- 1953-1965. -- 1 file of textual records.  
Statements of account issued by Assessor and Appraiser Sidney J. Gee.
- 12 Statistical calculations. -- 1958. -- 1 file of textual records.  
Includes tax notices.

- 13      Assessment notices from Chief Provincial Assessor. -- 1963. -- 1 file of textual records.  
Valuations of commercial utilities.
- 14      Corrected assessments for 1964. -- 1964. -- 1 file of textual records.  
Correspondence concerning erroneous assessments.
- 15      1965 assessment : Calgary Power, N.W. Utilities. -- 1964. -- 1 file of textual records.  
Assessment notices.
- 16      1966 assessment : A.G.T., Calgary Power, N.W. Utilities. -- 1965. -- 1 file of textual records.  
Assessment notices.
- 17      Assessments for 1967 : A.G.T., Calgary Power & Gas Co. -- 1966-1967. -- 1 file of textual records.  
Assessment notices.
- 18      Assessments for utility companies. -- 1967-1968. -- 1 file of textual records.  
Assessment notices.
- 19      1968 annuals for use in 1969. -- 1968. -- 1 file of textual records.  
Notes on changes in assessments, statistical summaries.
- 20      1970 annuals. -- 1970. -- 1 file of textual records.  
Notes on changes in assessments.
- 21      Assessment and Taxation Correspondence – Northern Alberta Dairy Pool Ltd. -- 1948. -- 1 cm of textual records.
- 22      Assessment and Taxation Correspondence – United Grain Growers. – 1956-70. -- 1 cm of textual records.
- 23      Assessment and Taxation Correspondence – CPR/Marathon Realty Co Ltd. -- 1969. -- 1 cm of textual records.
- 24      Assessment and Taxation Correspondence – Calgary Power. – 1974-1975. -- 1 cm of textual records.
- 25      Assessment and Taxation Correspondence – Moonen Developments. – 1984-89. -- 1 cm of textual records.
- 26      Assessment and Taxation Correspondence – General. – 1939-1974. -- 1 cm of textual records.

- 27      Assessment and Taxation Correspondence – Tax Arrears. – 1943-1970. -- 1 cm of textual records.
- 28      Assessment and Taxation Correspondence – Tax Sales, Inspectors' Reports. – 1931. -- 1 cm of textual records.
- 29      Assessment and Taxation Correspondence Tax Sales. – 1938-1972. -- 1 cm of textual records.
- 30      Assessment and Taxation Correspondence – Veteran's Affairs. – 1941-1971. -- 1 cm of textual records.
- 31      Assessment and Taxation Correspondence – Tax Credits. – 1966-1975. -- 1 cm of textual records.

## Series 9.

Cash books and account books. -- 1910-1980. -- 69 cm of textual records.

This series consists predominantly of ledger books and ledger sheets used to record the receipts and expenditures of the Village. The entries are made in chronological order, and are itemized into categories. The series includes account books, containing names of payees, with entries listing payments in chronological order. The series also includes a relief ledger, listing payments made to impoverished citizens, 1935-1940; the Wetaskiwin Community Hospital account book, 1953-1954; and an account book for engineering fees, 1976-1980.

Other records of expenditures are in Series 5, files 3 and 6 (1958, 1960), and in Series 17, file 2 (1962).

Files 1-5 are in Oversize Box A1-No. 2. Files 6-7a, 9-14 are in Oversize Box A1-No. 3.

- |        |   |
|--------|---|
| Box 15 | <ol style="list-style-type: none"> <li>1 Cash book. -- 1910-1928. -- 4 cm of textual records.<br/>Fragile: paper is brittle, binding is broken.</li> <li>2 Cash book. -- 1928-1934. -- 2 cm of textual records.<br/>Nomination of councilor forms loose inside front cover.</li> <li>3 Cash book. -- 1934-1937. -- 2 cm of textual records.</li> <li>4 Cash book. -- 1938-1940. -- 2 cm of textual records.</li> <li>5 Cash book. -- 1941-1943. -- 2 cm of textual records.</li> <li>6 Cash book. -- 1944-1945. -- 2 cm of textual records.</li> <li>7 Cash book. -- 1946-1948. -- 2 cm of textual records.</li> <li>8 Cash book. -- 1949. -- 1 cm of textual records.</li> <li>9 Cash book. -- 1950. -- 1 cm of textual records.</li> <li>10 Cash book. -- 1951. -- 1 cm of textual records.</li> <li>11 Cash book. -- 1951-1970. -- 10 cm of textual records.<br/>Contains records of expenditures only for 1957-1970.</li> <li>12 Cash book : receipts. -- 1957-1959. -- 1 cm of textual records.</li> <li>13 Cash book : receipts. -- 1959-1962. -- 1 cm of textual records.</li> </ol> |
|--------|---|

- 14 Cash book : receipts. -- 1962-1963. -- 1 cm of textual records.
- 15 Cash book : receipts. -- 1963-1966. -- 1 cm of textual records.
- 16 Cash book : receipts. -- 1966-1968. -- 1 cm of textual records.
- 17 Cash book : receipts. -- 1968-1970. -- 1 cm of textual records.
- 18 Cash book : receipts. -- 1970-1975. -- 1 cm of textual records.
- 19 Account book. -- 1929-1952. -- 3 cm of textual records.
- 20 Relief ledger. -- 1935-1940. -- 1 cm of textual records.
- 21 Wetaskiwin Community Hospital account. -- 1953-1954. -- 1 item of textual records.
- 22 Engineering fees. -- 1976-1980. -- 1 cm of textual records.

## Series 10.

Cancelled cheques and stubs. -- 1917-1973. -- 80 cm of textual records.

This series consists of cancelled cheques and cheque stubs. It was retained by the Secretary-Treasurer to document the completion of financial transactions.

## Box 16

- 1 Cheque stubs. -- 1917-1920. -- 1 cm of textual records.
- 2 Cheque stubs. -- 1924-1927. -- 2 cm of textual records.
- 3 Cheque stubs. -- 1932-1933. -- 2 cm of textual records.
- 4 Cancelled cheques. -- 1932-1934. -- 1 cm of textual records.
- 5 Cancelled cheques. -- 1934. -- 2 cm of textual records.
- 6 Cancelled cheques and stubs. -- 1934-1938. -- 3 cm of textual records.
- 7 Cancelled cheques and stubs. -- 1938-1940. -- 3 cm of textual records.
- 8 Cancelled cheques and stubs. -- 1940-1941. -- 3 cm of textual records.
- 9 Cancelled cheques and stubs. -- 1942-1943. -- 3 cm of textual records.
- 10 Cancelled cheques and stubs. -- 1943-1945. -- 3 cm of textual records.
- 11 Cancelled cheques and stubs. -- 1946-1947. -- 3 cm of textual records.
- 12 Cancelled cheques and stubs. -- 1948-1949. -- 3 cm of textual records.
- 13 Cancelled cheques and stubs. -- 1952-1953. -- 3 cm of textual records.
- 14 Cancelled cheques and stubs. -- 1953-1955. -- 3 cm of textual records.

## Box 17

- 15 Cancelled cheques and stubs. -- 1955-1956. -- 3 cm of textual records.
- 16 Cancelled cheques and stubs. -- 1956-1957. -- 3 cm of textual records.
- 17 Cancelled cheques and stubs. -- 1957-1958. -- 3 cm of textual records.
- 18 Cancelled cheques and stubs. -- 1958-1960. -- 3 cm of textual records.
- 19 Cancelled cheques and stubs. -- 1962. -- 3 cm of textual records.
- 20 Cancelled cheques and stubs. -- 1963. -- 3 cm of textual records.



- 21 Cancelled cheques and stubs. -- 1964-1965 -- 3 cm of textual records.
- 22 Cancelled cheques and stubs. -- 1965-1966. -- 3 cm of textual records.
- 23 Cancelled cheques and stubs. -- 1966-1967. -- 3 cm of textual records.
- 24 Cancelled cheques and stubs. -- 1967-1968. -- 3 cm of textual records.
- 25 Cancelled cheques and stubs. -- 1968-1969. -- 3 cm of textual records.
- 26 Cancelled cheques and stubs. -- 1969-1970. -- 3 cm of textual records.
- 27 Cancelled cheques and stubs. -- 1970-1971. -- 3 cm of textual records.
- 28 Cancelled cheques and stubs. -- 1971-1972. -- 3 cm of textual records.
- 29 Cancelled cheques and stubs. -- 1972-1973. -- 3 cm of textual records.

## Series 11.

Bank deposit books and account books. -- 1931-1981. -- 25 cm of textual records.

This series documents deposits to and withdrawals from the Village of Millet's bank accounts. Included are promissory notes with accompanying documentation; deposit books, in which deposits are documented by means of carbon copies of deposit slips; and bank account books and statements.

## Box 18

- 1 Demand note, Apr. 8, 1927 & 15 June, 1928. -- 1927-28. -- 1 file of textual records.
- 2 Demand note, Apr. 24, 1931. -- 1931. -- 1 file of textual records.
- 3 Demand note, Oct. 30, 1934. -- 1934-1935. -- 1 file of textual records.
- 4 Demand note, Feb. 28, 1935. -- 1935. -- 1 file of textual records.
- 5 Demand note, Apr. 30, 1935. -- 1935. -- 1 file of textual records.
- 6 Demand note, July 2, 1935. -- 1935. -- 1 file of textual records.
- 7 Demand note, Mar. 14, 1936. -- 1936. -- 1 file of textual records.
- 8 Demand note, May 6, 1936. -- 1936. -- 1 file of textual records.
- 9 Village Tax Sale Fund : [deposit book]. -- 1930-1935. -- 2 cm of textual records.
- 10 Village Tax Sale Fund : [deposit book]. -- 1933-1945. -- 1 file of textual records.
- 11 Social Service a/c : [deposit book]. -- 1935-1939. -- 2 cm of textual records.
- 12 Social Service a/c : [deposit book]. -- 1939-1942. -- 2 cm of textual records.
- 13 Village [deposit book]. -- 1940-1942. -- 2 cm of textual records.
- 14 Village [deposit book]. -- 1948-1950. -- 2 cm of textual records.
- 15 Village [deposit book], Utilities Acct [deposit book]. -- 1947-1953; 1954, 1955-1958. -- 2 cm of textual records. Includes receipts for bonds.
- 16 Village of Millet [deposit book]. -- 1959-1960. -- 2 cm of textual records.

## Box 19

- 17 Deposit book. -- 1979. -- 1 cm of textual records.
- 18 Deposit book. -- 1980. -- 1 cm of textual records.

- 19     Deposit book. -- 1980-1981. -- 1 cm of textual records.
- 20     Deposit book. -- 1981. -- 1 cm of textual records.
- 21     Village of Millet : Social Services a/c : [account book]. -- 1937-1944. -- 1 item of textual records.
- 22     Village of Millet : [account book]. -- 1937-1942. -- 1 item of textual records.
- 23     Village of Millet : [account book]. -- 1942-1947. -- 1 item of textual records.
- 24     Village of Millet : [account book]. -- 1953-1960. -- 1 item of textual records.
- 25     Village of Millet, general : [account book]. -- 1960-1962. -- 1 item of textual records.
- 26     Bank statements. -- 1964-1969. -- 2 cm of textual records.
- 27     Village : sewer : [deposit book]. -- 1971. -- 1 cm of textual records.

## Series 12.

Receipts issued. -- 1934-1974. -- 32 cm of textual records.

This series consists of carbon copies of receipts issued by the Village of Millet to acknowledge payment of taxes, fees, and other monies receivable.

## Box 20

- 1 Tax receipts. -- 1934. -- 1 cm of textual records.
- 2 Tax receipts. -- 1966. -- 1 cm of textual records.
- 2 Tax receipts. -- 1966. -- 1 cm of textual records.
- 3 Tax receipts. -- 1966. -- 1 cm of textual records.
- 4 Tax receipts. -- 1966. -- 1 cm of textual records.
- 5 Tax receipts. -- 1966. -- 1 cm of textual records.
- 6 Tax receipts. -- 1966. -- 1 cm of textual records.
- 7 Tax receipts. -- 1966. -- 1 cm of textual records.
- 8 Tax receipts. -- 1966-1967. -- 1 cm of textual records.
- 9 Tax receipts. -- 1967. -- 1 cm of textual records.
- 10 Tax receipts. -- 1967. -- 1 cm of textual records.
- 11 Tax receipts. -- 1967. -- 1 cm of textual records.
- 12 Tax receipts. -- 1967. -- 1 cm of textual records.
- 13 Tax receipts. -- 1967-1968. -- 1 cm of textual records.
- 14 Tax receipts. -- 1968-1969. -- 1 cm of textual records.
- 15 Tax receipts. -- 1969. -- 1 cm of textual records.
- 16 Tax receipts. -- 1969. -- 1 cm of textual records.
- 17 Tax receipts. -- 1969. -- 1 cm of textual records.
- 18 Tax receipts. -- 1969. -- 1 cm of textual records.
- 19 Tax receipts. -- 1969-1970. -- 1 cm of textual records.

- 20 Tax receipts. -- 1970. -- 1 cm of textual records.
- 21 Tax receipts. -- 1970. -- 1 cm of textual records.
- 22 Tax receipts. -- 1970. -- 1 cm of textual records.
- 23 Tax receipts. -- 1970. -- 1 cm of textual records.
- 24 Tax receipts. -- 1970. -- 1 cm of textual records.
- 25 Tax receipts. -- 1970. -- 1 cm of textual records.
- 26 Tax receipts. -- 1970. -- 1 cm of textual records.
- 27 Tax receipts. -- 1970-1971. -- 1 cm of textual records.
- 28 Tax receipts. -- 1971. -- 1 cm of textual records.
- 29 Skating fees receipts. -- 1958-1960. -- 2 cm of textual records.
- 30 Skating ticket receipts. -- 1960, 1972. -- 1 cm of textual records.  
Receipt book was also used for Millet United Church, 1960 and 1972.
- 31 Receipt book. -- 1964-1965. -- 1 cm of textual records.  
Receipt book was used by J. A. Smith for the Village of Millet, Millet United Church, and for rental of his personal property.
- 32 Receipts. -- 1966. -- 1 cm of textual records.
- 33 Receipts. -- 1968-1972. -- 3 cm of textual records.  
Receipt book was used by J. A. Smith for the Village of Millet, Millet Board of Trade, and Millet United Church.
- 34 Receipts. -- 1973-74. -- 1 cm of textual records.

## Series 13.

Receipts and invoices received. – 1914; 1950-1975. -- 90 cm of textual records.

This series consists of receipts and invoices issued by suppliers of goods and services to document receipt of payments. They were filed chronologically by the Secretary-Treasurer. Many of these files also include records of Councilors' meeting attendance, which were used to calculate their stipends. Some of the receipts, particularly for the years 1952-1953, 1957-1958, 1961-1965, and 1971, had been removed from their binding cases, and were grouped together by subject by members of the Millet & District Historical Society.

## Box 21

- 1 Village receipts. -- 1914. -- 1 cm of textual records.  
Old safe with instruction manual
- 2 Village receipts. -- 1952. -- 3 cm of textual records.
- 3 Village receipts. -- 1953. -- 3 cm of textual records.
- 4 Village receipts. -- 1954. -- 3 cm of textual records.
- 5 Village receipts. -- 1955. -- 3 cm of textual records.
- 6 Village receipts. -- 1956. -- 3 cm of textual records.
- 7 Village receipts. -- 1957. -- 2 cm of textual records.
- 8 Village receipts. -- 1958. -- 1 cm of textual records.
- 9 Village receipts. -- 1959. -- 4 cm of textual records.
- 10 Village receipts. -- 1960. -- 4 cm of textual records.
- 11 Village receipts. -- 1961. -- 1 file of textual records.
- 12 Village receipts. -- 1962. -- 1 cm of textual records.
- 13 Village receipts. -- 1963. -- 1 cm of textual records.
- 14 Village receipts. -- 1964. -- 1 cm of textual records.
- 15 Village receipts. -- 1965. -- 1 file of textual records.
- 16 Village receipts. -- 1966. -- 4 cm of textual records.
- 17 Village receipts. -- 1967. -- 4 cm of textual records.

- 18 Village receipts. -- 1968. -- 4 cm of textual records.
- 19 Village receipts. -- 1969. -- 5 cm of textual records.
- Box 22
- 20 Village receipts. -- 1970. -- 5 cm of textual records.
- 21 Village receipts. -- 1971. -- 1 cm of textual records.
- 22 Village receipts. -- 1972 Jan.-Sept. -- 5 cm of textual records.
- 23 Village receipts. -- 1972 Sept.-1973 Aug. -- 4 cm of textual records.
- 24 Village receipts. -- 1973 Aug.-1974 June. -- 5 cm of textual records.
- 25 Village receipts. -- 1974. -- 4 cm of textual records.
- 26 Village receipts. -- 1975. -- 3 cm of textual records.
- 27 Receipts : Alberta Government Telephones. -- 1952-1971. -- 2 cm of textual records.  
See also: Receipts : utilities.
- 28 Receipts : Calgary Power. -- 1952-1971. -- 2 cm of textual records.  
See also: Receipts : utilities.
- 29 Receipts : charity. -- 1952-1971. -- 1 file of textual records.
- 30 Construction bids and bonds. -- 1974. -- 2 cm of textual records.
- 31 Wested Rosco Ltd. – culverts and signs. -- 1955-1972. -- 2 cm of textual records.
- 32 Receipts : construction of roads, culverts, etc. -- 1950-1971. -- 2 cm of textual records.  
See also: Receipts: sand and gravel.
- 33 Receipts: Councilors' expenses. -- 1952-1971. -- 1 file of textual records.
- Box 23
- 34 Receipts: election expenses. -- 1952-1971. -- 1 file of textual records.
- 35 Receipts: fire engine bills. -- 1952-1965. -- 1 file of textual records.
- 36 Receipts: fuel & garage repairs. -- 1952-1971. -- 1 file of textual records.
- 37 Receipts: insurance. -- 1952-1971. -- 1 cm of textual records.

- 38     Receipts: land registration. -- 1952-1960. -- 2 cm of textual records.
- 39     Receipts: land registration. -- 1952-1961. -- 2 cm of textual records.
- 40     Receipts: pet control. -- 1963-1971. -- 1 file of textual records.
- 41     Receipts: physical plant and maintenance. -- 1952-1971. -- 3 cm of textual records.
- 42     Receipts: printing & advertising. -- 1952-1971. -- 1 cm of textual records.
- 43     Receipts: professional services. -- 1957-1971. -- 1 file of textual records.
- 44     Receipts: sand and gravel. -- 1961-1971. -- 1 file of textual records.  
See also: Receipts : construction of roads, culverts, etc.
- 45     Receipts: school & hospital requisitions. -- 1951-1971. -- 1 file of textual records.
- 46     Receipts : services, sewer lines, etc. -- 1953-1971. -- 1 cm of textual records.
- 47     Receipts : supplies. -- 1952-1971. -- 2 cm of textual records.
- 48     Receipts : supplies. -- 1952-1971. -- 3 cm of textual records.
- 49     Receipts : town assistance. -- 1952-1971. -- 2 cm of textual records.
- 50     Receipts : transportation costs. -- 1952-1971. -- 1 file of textual records.
- 51     Receipts : utilities. -- 1954-1971. -- 2 cm of textual records.  
See also: Receipts : Alberta Government Telephones; Receipts : Calgary Power.
- 52     Receipts : utilities. -- 1958-1971. -- 2 cm of textual records.  
See also: Receipts : Alberta Government Telephones; Receipts : Calgary Power.



Series 14.

Building Inspector. -- 1955-1972. -- 5 cm of textual records.

This series documents the inspection and approval of plumbing and gas installations in the Village of Millet by Secretary-Treasurer John A. Smith in his capacity as Building Inspector.

Box 23

- 1 Applications for plumbing permits. -- 1955-1972. -- 2 cm of textual records.
- 2 Applications for gas installation. -- 1956-1970. -- 2 cm of textual records.  
Includes some certificates of inspection.
- 3 Gas Inspector's report. -- 1956-1967. -- 1 cm of textual records.  
Contains Inspector's requirements and recommendations on buildings inspected.

## Series 15.

Sewer service accounts. -- 1955-1978. -- 57 cm of textual records.

This series documents payment of sewer service accounts by consumers in the Village of Millet. It includes ledger sheets (1955-1970) which list the consumers in order of account number, the legal descriptions of their properties, and dates of account payments. It also includes bills (1968-1972 and 1975-1978) which each bear the name and number of the account, date, amount payable, and a rubber stamp impression to indicate that payment was completed. The bills are filed in numerical order, within a separate file for each two-month billing period.

Files 1 and 2 are filed in Oversize Box A1-No. 4.

1 Water and sewer register. -- 1955-1969. -- 2 cm of textual records.

2 Water and sewer register. -- 1969-1970. -- 1 cm of textual records.

Box 24

3-12 Sewer service charges paid. -- 1968-1969. -- 10 cm of textual records.

13-17 Sewer service charges paid. -- 1971-1972. -- 4 cm of textual records.

Box 25

18-33 Sewer service charges paid. -- 1975-1978. -- 28 cm of textual records.

Box 26

34 Arthur A. Voice Construction Co. Ltd. -- 1954-1959. -- 2 cm of textual records.

35 Sewer Project. -- 1954-1955. -- 1 cm of textual records.

36 Sewer Project – proposed expansion. -- 1958. -- 1cm of textual records.

37 Sewer Service – correspondence. -- 1956-1971. -- 1 cm of textual records.

38 Sewer Service – easements on various properties for storm sewers. -- 1968-1981.  
-- 1 cm of textual records.

## Series 16

Light and power service accounts. – 1928-1940. – 3 cm of textual records.

This series consists of an agreement with Calgary Power and correspondence and annexations to assist with provision of power as well as a list of the light and power consumers of the Village of Millet, with their monthly service charges, and the amount paid during the 1936-1937 year.

## Box 27

- 1 Calgary Power Agreement. -- 1928. -- 1cm of textual records.
- 2 Calgary Power Agreement and correspondence. -- 1928-1930. -- 1 cm of textual records
- 3 List of light & power consumers. -- 1937. -- 1 item of textual records.
4. Calgary Power – Land Annexations. -- 1940. -- 1 cm of textual records.

## Series 17.

Licensing. -- 1919-1974. -- 6 cm of textual records.

This series documents the issuing of business licenses (1919-1930) by the Village of Millet in order to control and derive revenue from various business activities; and its licensing and taxation of mobile homes within the village (1957-1974).

## Box 27

- 1 Business license book. -- 1919-1930. -- 1 cm of textual records.  
Book of business license forms, most of which were issued. The stubs from which the licenses were separated each indicate the name of the licensee, type of business, date, and amount paid.
- 2 Automobile licenses. -- 1934. -- 1 cm of textual records.
- 3 Business licenses – correspondence. --1939-1953. --1 cm of textual records.
- 4 R. G. McLean, Correspondence. – 1946. – 1 cm of textual records.
- 5 Trailer license and residence records. -- 1957-1969. -- 1 cm of textual records.  
Book includes names of owners of trailers; descriptions; license numbers; locations; and amounts of license fees, taxes, or rents paid. Book was also used to record disbursements and income of the Village for 1962; and contributions toward Charlie Brinker's golden wedding celebration, 1961.
- 6 Trailer licenses – correspondence. -- 1970-1974. – 1 cm of textual records.
- 7 Trailer tax rates. -- [Ca. 1960]. -- 1 file of textual records.  
Schedule of tax rates.
- 8 Licenses on mobile homes. -- 1971-1973. -- 1 cm of textual records.  
Records of owners of mobile homes, locations, land owners, and calculations of license fees payable.

## Series 18.

Millet Cemetery Board. -- 1935-1969. -- 20 cm of textual records.

The Village of Millet established a cemetery just south of the village shortly after it was incorporated in 1903. In 1935 the Village Council ordered the establishment of a Cemetery Board, which included representatives of the Council, the Anglican and United Churches, and the Odd Fellows fraternal organization. The Board had autonomous authority to collect revenue and administer the Cemetery. More recently known as the Millet Community Cemetery, it was returned to the direct administration of the Village at some point after 1969.

This series includes a minute book (1935-1936), correspondence and reports (1935-1962), cheque books, bank deposit books, receipt books, and an early compilation of the rules and regulations of the Cemetery. The file titles were supplied by the archivist.

## Box 28

- 1 Minute book. -- 1935-1936. -- 1 cm of textual records.
- 2 Correspondence. -- 1935-1937. -- 1 cm of textual records.
- 3 Correspondence, financial records, invoices, and receipts. -- 1937-1945. -- 1 cm
- 4 Financial reports, receipts, and invoices. -- 1945-1954. -- 1 cm of textual records.
- 5 Receipts, invoices, will. -- 1954-1957. -- 1 cm of textual records.
- 6 Financial reports, receipts, invoices, bank statements, business card. -- 1960-1963.
- 7 Cheque stubs, cancelled cheques. -- 1935-1937. -- 2 cm of textual records.
- 8 Cheque stubs, cancelled cheques. -- 1939-1954. -- 3 cm of textual records.
- 9 Cheque stubs, cancelled cheques. -- 1954-1962. -- 2 cm of textual records.
- 10 Bank deposit books. -- 1942-1955. -- 2 cm of textual records.

## Box 29

- 11 Bank deposit books. -- 1956-1963. -- 2 cm of textual records.
- 12 Receipt books. -- 1935-1948. -- 2 cm of textual records.
- 13 Receipt books. -- 1949-1969. -- 2 cm of textual records.
- 14 Rules and regulations of Millet Cemetery. -- [193-?]. -- 1 item of textual records.  
Removed from frame for conservation reasons.  
Donated by St. John's Anglican Church, Millet (Accession no. 86.48.01).

## Series 19.

Millet Recreation Board. -- 1965-1974. -- 2 cm of textual records.

The Millet Recreation Board existed in the 1960s and 1970s. It supervised recreational activities in the community and advised the Village Council on the provision and maintenance of recreational facilities. It was still serving the same function in 1997.

The series consists of one file containing one letter, one questionnaire for Millet citizens, the roster of the Millet Athletic Association midget hockey team (1968), and reports issued by various government agencies.

## Box 30

1 Reports, etc. -- 1965-1974. -- 2 cm of textual records.

2 Department of Youth – Correspondence. – 1966-1972. – 2 cm of textual records.

Sub series 19A Millet Skating Rink. -- 1943-1967. -- 1 cm of textual records.

Includes correspondence and financial statements (1943-1944), Tax receipts 1956, schedules (1956-1967).

## Series 20.

Millet Fire Brigade. -- 1939-1973. -- 5 cm of textual records.

A fire brigade had existed in Millet since 1916, but in 1955 it was reorganized with support from the Provincial Fire Commissioner. Later, it amalgamated with a rural fire protection district.

The series consists of the minutes of the Millet Fire Brigade. Included are reports on fires and false alarms, and annual reports on fees paid to members for attending practices and fire calls.

## Box 30

- 1 Minutes. -- 1955-1959. -- 2 cm of textual records.
- 2 Minutes. -- 1960-1966. -- 2 cm of textual records.
- 3 Minutes. -- 1967-1973. -- 2 cm of textual records.
- 4 Equipment. -- 1939-1962. -- 1 cm of textual records.

## Series 21.

Civil Defense. -- 1958-1974. -- 8 cm of textual records.

This series documents the efforts of the Village of Millet to prepare for the possibility of a serious disaster such as a nuclear war. It consists of circular letters, newsletters, and pamphlets, issued by federal and provincial civil defense agencies.

## Box 31

- 1 Circular letters. -- 1960-1962. -- 1 cm of textual records.
- 2 Federal civil defense bulletin. -- No. 72 (May-June 1958)-No. 74 (Sept.-Oct. 1958). -- Ottawa : Department of National Health and Welfare, 1958. -- 1 cm of textual records.
- 3 The circular / Alberta Civil Defense. -- Vol. 8, no. 5 (July 15, 1958)-v. 8, no. 7 (Nov. 15, 1958); v. 10, no. 4 (Oct. 1960)-v. 11, no. 1 (Jan.-Feb. 1961). -- Edmonton : Alberta Civil Defense, 1958-1961. -- 1 cm of textual records. Publisher's name changed to Alberta Emergency Measures Organization, ca. 1959.
- 4 EMO national digest. -- Vol. 1, no. 1 (Feb. 1961)-v. 1, no. 4 (Aug. 1961). -- Ottawa : Emergency Measures Organization of the Privy Council Office, 1961. -- 1 cm of textual records.
- 5 Survival planning guide for municipalities. -- Ottawa : Emergency Measures Organization, 1960. -- 1 item of textual records.
- 6 Nuclear weapons effects / by Dr. E. E. Massey. -- Ottawa : Emergency Measures Organization, 1963. -- 1 item of textual records. -- (EMO manual ; no. 3).
- 7 Fallout protection surveys : district reports : report no. B-31 : County No. 10. -- [Alberta] : Development Engineering Branch, Department of Public Works (Canada), 1964. -- 1 item of textual records.
- 8 Emergency measures/civil defense reference manual for Alberta municipalities. -- [Edmonton] : Alberta Emergency Measures Organization, 1966. -- 4 cm of textual records.
- 9 Emergencies happen! : a citizen's handbook / Alberta Disaster Services. -- Edmonton : Alberta Disaster Services Agency, [1974]. -- 1 item of textual records.
- 10 Civil defense preparedness / Alberta Emergency Measures Organization. -- [Ca. 1960]. -- 1 cm of textual records.  
Wallet cards containing procedures in case of nuclear attack warning signal.



## Series 22.

Maps and plans. -- [190-?-195-?]. -- 11 maps ; 86 x 62 cm or smaller.

This series consists of a fire insurance map, survey plans, township maps, and other maps.

Provenance is uncertain, but is attributed to the Town of Millet.

Some items are filed in Oversize Box No. 4, some are in map cabinet.

- 1 Township 47, Range 24. -- Scale [ca. 1:13 240]. -- [190-?]. -- 1 map : India ink on linen ; 34 x 35 cm.  
Shows names of land owners.
- 2 Township 47, Range 25. -- Scale [ca. 1:13 240]. -- [190-?]. -- 1 map : India ink on linen ; 34 x 35 cm.  
Shows names of land owners.
- 3 Township 48, Range 24. -- Scale [ca. 1:13 240]. -- [190-?]. -- 1 map : India ink on linen ; 35 x 36 cm.  
Shows names of land owners.
- 4 Township 48, Range 25. -- Scale [ca. 1:13 240]. -- [190-?]. -- 1 map : India ink on linen ; 35 x 35 cm.  
Shows names of land owners.
- 5 Millet, Alta : on Canadian Pacific Railway, 32 miles south of Edmonton / surveyed July 25th, 1914. -- Rev. 21st July, 1916. -- Scale [1:600]. -- Winnipeg : Western Canada Fire Underwriters' Association, 1916. -- 1 map : col. ; 65 x 54 cm folded to 34 x 28 cm.  
Shows buildings of the village.  
Folded in buckram binding.
- 6 Plan showing part of S.E. 1/4 Sec. 32, Tp. 47, R. 24, W4 / H. E. Pearson, Alberta Land Surveyor. -- Scale [1:2 400]. -- 1921. -- 1 map : India ink on linen ; 33 x 21 cm.  
Shows Parcel 1, Plan 2974CL.
- 7 Plan showing part of S.E. 1/4 Sec. 32, Tp. 47, R. 24, W. 4 / J. C. Coté, Alberta Land Surveyor. -- Scale [1:2 400]. -- 1922. -- 1 map : India ink on linen ; 46 x 26 cm.  
Shows Parcel 1, Plan 2974CL.

- 7a Plan of Millet Cemetery / Driscoll & Knight, surveyors and engineers. -- Scale [1:240]. -- [192-?]. -- 1 map : blueprint ; 72 x 52 cm. Filed in map cabinet V (Drawer 3).
- 8 Driscoll & Knight's map of the town of Millet. -- Scale [1:2 400]. -- [Edmonton] : Driscoll & Knight , [between 1922 and 1927]. -- 2 maps : blueprint ; 86 x 62 cm. Signed by G. W. E. Ward in lower left hand corner.  
2 copies, annotated to indicate legal plan numbers.  
Fragile: one copy is torn along folds.  
Filed in map cabinet V(Drawer 3).
- 9 Plan showing a subdivision of the S.E. 1/4 Sec. 32, Tp. 47, Rge. 24, W. 4th M. / A. Driscoll, Alberta Land Surveyor. -- Scale [1:1 200]. -- 1927. -- 1 map : blueprint ; 50 x 36 cm.  
Shows Plan 5948CL.
- 10 Plan : a portion of the S.W. 1/4 Sec. 32, Twp. 47, Rge. 24, W. 4th M. / A. Driscoll, A.L.S. -- Scale [1:2 400]. -- 1929. -- 1 map : diazo print ; 46 x 41 cm.  
Shows Parcel E, Plan 2296EO.
- 11 Proposals for relocation of highway through Millet. -- Scale [1:2 400]. -- [195-?]. -  
- 1 map : blueline print ; 47 x 135 cm.  
Title supplied.
- 12 Plan ; CPR request for expansion of station house. -- Scale [1:100]. -- 1943 : 1  
plan: blueline print ; 51 x 119 cm.

## Series 23.

Architectural drawings. -- [Ca. 1985]. -- 15 architectural drawings.

This series consists of architectural drawings and an artist's rendering of buildings constructed or proposed for the Town of Millet.

Filed in map cabinet.

- 1 Town of Millet : [proposed Arena and Town Hall building] / J. R. Nunn ; Altarctic. -- [Ca. 1985]. -- 1 drawing : India ink and watercolour on board ; 64 x 102 cm. Filed in map cabinet V(Drawer 4).
- 2 Town office and museum for the Town of Millet / Clif L. Ball ; Ikon Management Ltd., project manager. -- 1985. -- 14 architectural drawings : blueline prints ; 61 x 108 cm. Filed in map cabinet V(Drawer 3).

## Series 24

Developments and Subdivisions. -- 1948-1981. -- 6 cm of textual records.

This series consists of correspondence and report relating to the proposed subdivision of land in and around Millet for development purposes.

## Box 32

- 1 Dept. of Public Works. – 1948-1949, 1957-1959. – 1 cm of textual records.  
Correspondence re: subdivision development.
- 2 Battle River Planning Commission. -- 1969-1972. -- 2 cm of textual records.  
Includes correspondence and subdivision plans concerning land development.
- 3 Battle River Planning Commission. -- 1981. -- 1 cm of textual records.  
Opinion survey.
- 4 Edward J. Shaske and Associates. -- 1983. -- 2 cm of textual records.  
Appraisals of land for subdivision development.

Series 25

Engineering and Works. -- 1937, 1959-1966. -- 3 cm of textual records.

This series consists of documents relating to the construction of roads and highways in and around Millet.

Box 32

- 1 Department of Highways. -- 1937. -- 1 cm of textual records.
- 2 Street Paving and Sidewalk Construction. -- 1959-1966. -- 2 cm of textual records.

Series 26

Waste Management (Garbage ; formerly Nuisance Grounds). -- 1924 – 1978. -- 4 cm of textual records.

This series consists of documents relating to the annexation and sale of lands for nuisance grounds close to Millet.

Box 32

- 1 H. Furlong. -- 1924-1933. -- 1 cm of textual records  
Sale of land documents
- 2 Land transfers for roads, nuisance grounds, developments, etc. -- 1938-1978. -- 2 cm of textual records.
- 3 Millet Nuisance Grounds. -- 1955- 1959. -- 1 cm of textual records.  
Correspondence with W.D. Usher and Associates re: land survey.

Series 27

Town Building Assets and Maintenance. -- 1947-1985. -- 2 cm of textual records.

This series consists of documents and correspondence relating to the construction, insurance and maintenance of town buildings, vehicles and other assets.

Box 32

- 1 Construction of Town and Museum Building. -- 1985. -- 1 cm of textual records.  
Contractor agreement, bond and insurance.
- 2 Insurance for town vehicles. -- 1947-1978. -- 1 cm of textual records.

## Series 28

Anniversaries and Historical Information. --1968-1980. -- 2 cm of textual records. -- 15 photographs. -- colour.

This series consists of records relating to the historical and anniversary events and ceremonies.

## Box 33

- 1 Village of Millet 65<sup>th</sup> Anniversary. -- 1968. -- 2 cm of textual records.  
Includes clippings, guestbook, invitation list and correspondence. Also photographs.
- 2 Town of Millet documentary photographs -- c. 1980. -- 10 colour photographs  
Subjects include street signs, street views, little PIPs program.